

**SEACOAST UTILITY AUTHORITY
REGULAR MEETING**

October 22, 2025

MINUTES

CALL TO ORDER: 3:02 PM

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

PRESENT: Karen Marcus, Vice Chair
Robert Cole, Member
Richard Reade, Member
Ron Ferris, Member

ALSO PRESENT: Nat Nason, General Counsel
Rim Bishop, Executive Director
Jessica Moore, Authority Clerk

ABSENT: Robert Weisman, Chair

COMMENTS FROM THE PUBLIC

There were no comments from the public.

*****DETERMINED THE CONSENT AGENDA*****

APPROVAL OF AGENDA

Considered a motion to approve the agenda.

APPROVAL OF MINUTES FOR MEETING OF SEPTEMBER 24, 2025

Considered motion to approve the minutes for the meeting of September 24, 2025.

AGREEMENTS

A. OTHER

1. Interlocal Agreement for Joint Participation, Village of North Palm Beach – Marina Drive Infrastructure Improvements (R2528)

Considered a motion to approve Interlocal Agreement for Joint Participation, Village of North Palm Beach – Marina Drive Infrastructure Improvements, as recommended by staff.

CONTRACT AWARDS

A. PROFESSIONAL SERVICES

1. Congress Avenue Extension Water Main Improvements, Phase B, Change Order No. 3 – Agreement for Professional Services (R2155)

Considered a motion to approve Congress Avenue Extension Water Main Improvements, Phase B, Change Order No. 3 – Agreement for Professional Services with Chen Moore & Associates in the amount of \$37,645.00, as recommended by staff.

2. Fire Hydrant Maintenance Agreement (O2637)

Considered a motion to approve Fire Hydrant Maintenance Agreement with R&M Service Solutions, LLC., pursuant to the terms of the competitively bid Town of Jupiter contract through March 2026, estimated annual cost of \$175,000.00, as recommended by staff.

3. Water Treatment Plant and Repump Facilities – Electrical Systems Maintenance Agreement (O2605)

Considered a motion to approve Water Treatment Plant and Repump Facilities – Electrical Systems Maintenance Services Proposal with Schneider Electric in the amount of \$100,823.33, as recommended by staff.

CUSTOMER RECEIVABLE BAD DEBT WRITE-OFF, FISCAL 2023/2024

Considered a motion to declare Customer Receivable Bad Debt Write-Off Fiscal 2023/2024, in the amount of \$28,709.83 bad debt, or .038% of FY 2023/2024 billed revenue, respectively, to be uncollectable, as recommended by staff.

SEMIANNUAL INVESTMENT ANALYSIS REPORT

Considered a motion to receive and file the Semiannual Investment Analysis Report as of September 30, 2025, as recommended by staff.

MOTION

Board Members Ferris/Cole moved to approve the consent agenda, as recommended by staff.

The motion carried unanimously.

*****ENDED CONSENT AGENDA*****

PURCHASE OF JET VAC TRUCK

MOTION

Board Members Ferris/Reade moved to approve Purchase of Jet Vac Truck from Southern Sewer Equipment Sales, pursuant to the terms of the competitively bid Sourcewell Contract 101221-VAC, in the amount of \$541,327.15, as recommended by staff.

The motion carried unanimously.

ANNUAL GRAVITY SEWER REHABILITATION PROGRAM (R2674)

MOTION

Board Members Ferris/Cole moved to approve Lift Station No. 1 Site Improvements – Agreement for Professional Services with Chen Moore Associates, Inc., in the amount of \$164,645.00, as recommended by staff.

The motion carried unanimously.

LIFT STATION NO. 1 SITE IMPROVEMENTS – AGREEMENT FOR PROFESSIONAL SERVICES

MOTION

Board Members Ferris/Reade moved to approve Lift Station No. 1 Site Improvements – Agreement for Professional Services with Chen Moore Associates, Inc., in the amount of \$164,645.00, as recommended by staff.

The motion carried unanimously.

THE YEAR 2026 GROUP HEALTH/DENTAL/VISION/LIFE/DISABILITY INSURANCE BENEFITS PACKAGE

MOTION

Board Members Reade/Ferris moved to approve the Year 2026 Group Health/Dental/Vision/Life/Disability Insurance Benefits Package to Cigna (health), Cigna (dental), Eagles (HRA administration), EyeMed (vision), Mutual of Omaha (basic life/AD&D/voluntary life/short-term disability/long-term disability) and Aetna Resources for Living (EAP) at a total annual program employer cost of \$3,687,527.00 resulting in an increase of 11.4% or \$378,049.00 for the 2026 plan year, as recommended by staff.

The motion carried unanimously.

COMMENTS FROM THE BOARD

Board Member Ron Ferris wished everyone a Happy Veterans' Day.

Board Member Richard Reade asked about the community hearing scheduled by the Authority that will be taking place in Lake Park. Executive Director Rim Bishop stated that the meeting is regarding replacement of the utility system; public notices have been provided, and the public is invited to attend to express concerns and ask questions.

STAFF REPORT

Executive Director Rim Bishop stated the engineer's report and the financial report were in the packet. Chief Operations Officer Brandon Selle was present for any engineer report questions. Chief Financial Officer Daniela Russell was present for any financial report questions.

ADJOURNMENT

There being no further business to come before the board, Vice Chair Karen Marcus adjourned the meeting at approximately 3:13 PM.

APPROVAL:

ROBERT WEISMAN, CHAIR

KAREN MARCUS, VICE-CHAIR

RON FERRIS, MEMBER

ROBERT COLE, MEMBER

RICHARD READE, MEMBER

ATTEST:

JESSICA MOORE, AUTHORITY CLERK