

**SEACOAST UTILITY AUTHORITY  
REGULAR MEETING**

June 25, 2025

**MINUTES**

CALL TO ORDER: 3:00 PM

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

PRESENT: Robert Weisman, Chair  
Karen Marcus, Vice Chair  
Ron Ferris, Member  
Richard Reade, Member

ALSO PRESENT: John J. Fumero, General Counsel  
Rim Bishop, Executive Director  
Dawn Phillips, Deputy Authority Clerk

ABSENT: Jessica Moore, Authority Clerk  
Robert Cole, Member  
Nat Nason, General Counsel

COMMENTS FROM THE PUBLIC

There were no comments from the public.

**\*\*\*DETERMINED THE CONSENT AGENDA\*\*\***

APPROVAL OF AGENDA

Considered a motion to approve the agenda.

APPROVAL OF MINUTES FOR MEETING OF MAY 28, 2025

Considered motion to approve the minutes for the meeting of May 28, 2025.

AGREEMENTS

1. Palm Beach Park of Commerce Water and Wastewater Agreement – Sixth Amendment

Considered a motion to approve Palm Beach Park of Commerce Water and Wastewater Management Services Agreement – Sixth Amendment, as recommended by staff.

CONTRACT AWARDS

A. PROFESSIONAL SERVICES

1. Wastewater Lift Station RTU Conversion, Change Order No. 3 (R2134)

Considered a motion to approve Wastewater Lift Station RTU Conversion, Change Order No. 3 with Revere Controls, Inc., in the amount of \$37,652.00, with a supporting budget transfer of \$38,000.00 from R2552, as recommended by staff.

RESOLUTION NO. 3-2025, AUTHORIZING FACSIMILE SIGNATURES ON BANK ACCOUNTS

Consider a motion to approve Resolution No. 3-2025, Authorizing Facsimile Signatures on Bank Accounts, as recommended by staff.

**MOTION**

**Board Members Ferris/Marcus moved to approve the consent agenda, as recommended by staff.**

**The motion carried unanimously.**

**\*\*\*ENDED CONSENT AGENDA\*\*\***

POINT OF SERVICE CELANOUT INSTALLATION ADDITION PROGRAM (N2470)

**MOTION**

**Board Members Marcus/Ferris moved to award bid for Point of Service Cleanout Installation Addition Program to WCDEL LLC., the lowest responsive bidder whose bid will best serve the public interest, in the amount of \$289,555.00, as recommended by staff.**

**The motion carried unanimously.**

AGREEMENTS FOR PROFESSIONAL SERVICES

**MOTION**

**Board Members Ferris/Marcus moved to approve the following Professional Service Agreements in the aggregate amount of \$561,345.00, including supporting budget transfers in the amount of \$364,160.00, as recommended by staff.**

<b>Project</b>	<b>Firm</b>	<b>Amount</b>
Frenchman's Creek Force Main Replacement (R2558)	Chen Moore & Associates, Inc.	\$253,765.00
Marina Drive Infrastructure Improvements (R2528)	Holtz Consulting Engineers, Inc.	\$110,360.00
Lake Park 8A Neighborhood Improvements, Watermain Replacement (R2510)	Holtz Consulting Engineers, Inc.	\$197,220.00

**The motion carried unanimously.**

DESIGN-BUILD AUTHORIZATIONS

## **MOTION**

**Board Members Marcus/Ferris moved to approve the following Design Build Authorizations in the aggregate amount of \$1,334,121.00, including supporting budget transfers in the amount of \$1,334,490.00, as recommended by staff.**

<b>Project</b>	<b>Firm</b>	<b>Amount</b>
PGA WWTP Headworks and Digester Air Piping Coatings (O2551, R2516) – Change Order No. 2	Holtz Consulting Engineers, Inc.	\$15,488.50
Hood Road WTP Sodium Hypochlorite Tank Replacement (R2557)	Globaltech, Inc.	\$125,000.00
Avenir Wastewater Flow Metering Station Addition (N2516)	Globaltech, Inc.	\$1,193,633.00

**The motion carried unanimously.**

## **COMMENTS FROM THE BOARD**

Vice Chair Karen Marcus asked Executive Directive Rim Bishop if these Design Build Authorizations are new contracts. Mr. Bishop explained that the Authority Board has awarded several multiple continuing services engineering and design build contracts through competitive selection and that all the recommendations presented today are with those selected firms.

Ms. Marcus also asked Mr. Bishop if they could meet to discuss developing strategies that will encourage septic to sewer conversion. Mr. Bishop agreed. Board Member Ron Ferris stated that he would like to be a part of these conversations, and he would like for the entire board to be able to have access to them as well. Chair Robert Weisman stated this topic has been discussed before and that he believes the current conversation is about installing low-pressure sewer systems in neighborhoods without the Florida Department of Environmental Protection (“FDEP”) forcing all homeowners to connect. Mr. Bishop explained that Seacoast does not have the legal authority to compel property owners to connect to its low-pressure sewer systems and that he has thus petitioned FDEP for statutory relief from the obligation to notify property owners that connection will be mandatory. Ms. Marcus also mentioned a program that Palm Beach County used to appropriate funds to help people connect into the sewer systems. Mr. Weisman suggested the Seacoast Utility Authority Board set aside some time to discuss.

Mr. Bishop thanked Dawn Phillips and Kelly Bowles for filling in for Authority Clerk Jessica Moore and also thanked Mr. Weisman for chairing this morning’s auditor submittal review.

## **STAFF REPORT**

Executive Director Rim Bishop stated the engineer’s report and the financial report were in the packet. Chief Operations Officer Brandon Selle was present for any engineer report questions. Chief Financial Officer Daniela Russell was present for any financial report questions.

## **ADJOURNMENT**

There being no further business to come before the board, Chair Bob Weisman adjourned the meeting at approximately 3:10 PM.

**APPROVAL:**

---

ROBERT WEISMAN, CHAIR

---

KAREN MARCUS, VICE-CHAIR

---

RON FERRIS, MEMBER

---

ROBERT COLE, MEMBER

---

RICHARD READE, MEMBER

**ATTEST:**

---

DAWN PHILLIPS, DEPUTY AUTHORITY CLERK