

**SEACOAST UTILITY AUTHORITY
REGULAR MEETING**

February 26, 2025

MINUTES

CALL TO ORDER: 3:00 PM

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

PRESENT: Robert Weisman, Chair
Karen Marcus, Vice Chair
Frank Davila, Member
Ron Ferris, Member
Richard Reade, Member

ALSO PRESENT: Nat Nason, General Counsel
Rim Bishop, Executive Director
Jessica Moore, Authority Clerk

COMMENTS FROM THE PUBLIC

There were no comments from the public.

*****DETERMINED THE CONSENT AGENDA*****

APPROVAL OF AGENDA

Considered a motion to approve the agenda.

APPROVAL OF MINUTES FOR MEETING OF JANUARY 22, 2025

Considered motion to approve the minutes for the meeting of January 22, 2025.

CONTRACT AWARDS

A. EQUIPMENT/SUPPLIES

1. Purchase of Heavy Vehicles (R2580)

Considered a motion to approve Purchase of Vehicles from Alan Jay of Sebring, Florida, pursuant to the terms of the competitively bid Florida State Term Contract Number 25100000-23-STC, in the amount of \$594,719.59 with a supporting budget transfer of \$47,445.00 from R2314 – 30” FM & 24” RM Install, as recommended by staff.

2. Specialty (Preferred) Vendor Designation with Amaya Solutions for Hood Road Water Treatment Plant Membrane Cleaning Chemicals, authorizing purchases exceeding staff’s annual purchasing authority, as recommended by staff.

Considered a motion to approve Specialty (Preferred) Vendor Designation with Amaya Solutions for Hood Road Water Treatment Plant Membrane Cleaning Chemicals, authorizing purchases exceeding staff's annual purchasing authority, as recommended by staff.

MOTION

Board Members Marcus/Ferris moved to approve the consent agenda, as recommended by staff.

The motion carried unanimously.

*****ENDED CONSENT AGENDA*****

ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) – FISCAL YEAR 2024/2023

Daniel Anderson, Partner with Mauldin & Jenkins, summarized the findings of the audit, noting there were no audit findings or recommendations. Mr. Anderson indicated this is a true testament to the high-quality work of the Authority's Finance team.

MOTION

Board Members Marcus/Ferris moved to receive and file Fiscal Year 2024/2023 Annual Financial Report, as recommended by staff.

The motion carried unanimously.

DESIGN BUILD AUTHORIZATIONS

MOTION

Board Members Marcus/Davila moved to approve the following Design Build Authorizations in the aggregate amount of \$258,972.96, including supporting budget transfers in the amount of \$260,630.00 from R2314, as recommended by staff.

Project	Firm	Amount
PGA WWTP Headworks and Digester Air Piping Coatings, Change Order No. 1 (O2551)	Holtz Consulting Engineers, Inc.	\$137,884.30
PGA WWTP Grit Removal System Improvements, Change Order No. 1 (R2427)	Globaltech, Inc	\$121,088.66

The motion carried unanimously.

SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEMS (SCADA)
PROGRAMMING SERVICES – COMMITTEE SELECTION

MOTION

Board Members Ferris/Marcus moved to authorize staff to negotiate SCADA Programming Services Continuing Services Agreements with Black & Veatch and Greymatter, as recommended by Seacoast's Consultant Selection Committee.

The motion carried unanimously.

ANNUAL PERFORMANCE EVALUATION OF THE EXECUTIVE DIRECTOR

Board Chair Bob Weisman complimented Mr. Bishop on the operation and its staff.

Board Member Ron Ferris stated that he reviewed last year's evaluation, and he does not feel that anything has changed. Accordingly, he suggested that Mr. Bishop should be rated as he was last year.

MOTION

Board Members Ferris/Marcus moved to authorize a 7% base salary increase and 3% lump sum payment for Executive Director Rim Bishop.

Board Members Richard Reade and Frank Davila complimented Mr. Bishop on his excellent customer service.

The motion carried unanimously.

COMMENTS FROM THE BOARD

Board members complimented staff, offering special recognition to CFO Daniela' Russel and Finance Manager Christine Guison on the excellent audit report and evaluation.

STAFF REPORT

Executive Director Rim Bishop stated the engineer's report and the financial report were in the packet. Chief Operations Officer Brandon Selle was present for any engineer report questions. Chief Financial Officer Daniela Russell was present for any financial report questions.

ADJOURNMENT

There being no further business to come before the board, Chair Bob Weisman adjourned the meeting at approximately 3:14 PM.

APPROVAL:

ROBERT WEISMAN, CHAIR

KAREN MARCUS, VICE-CHAIR

RON FERRIS, MEMBER

FRANK DAVILA, MEMBER

RICHARD READE, MEMBER

ATTEST:

JESSICA MOORE, AUTHORITY CLERK