

F. PLAN SUBMITTAL PREREQUISITE CHECKLIST

DATE: _____

Plans that were submitted on, _____20____ are not complete. The review of this project will not start until the submittal is complete with the following required items:

- _____ Property Questionnaire
- _____ Survey (one copy)
- _____ Administrative Fee _____

DEP FORMS: 2 Copies Each

- _____ Water
- _____ Sewer

PLANS: Two sets of each required (no smaller than 1 inch = 40 feet, zero lot line 1 inch = 30 feet)

- _____ Water and Sewer with Location Sketch/Key Map
- _____ Fire Marshall approval (original indicating required fire flow)
- _____ Complete Preliminary plat or easement dedication
- _____ Paving and Drainage Plans
- _____ Landscape Plans (utility easements and water and sewer appurtances must be shown)
- _____ Utility Plan
- _____ Off Site Roadway/Drainage Improvements (or letter stating no off site roadway / drainage Improvements required for this project.

PROJECT SPECIFIC REQUIREMENTS

- _____ Master Plan - Overall water and sewer plan (more than one plan sheet)
- _____ Water Meter Sizing Calculations
- _____ Engineering Calculations for Lift Station
- _____ Irrigation Calculations
- _____ A/C Cooling Tower Calculations
- _____ Architectural/Mechanical Building Plans (nonresidential only)
- _____ Grease Traps/Oil/Sand Interceptors
- _____ Other