

**SEACOAST UTILITY AUTHORITY
REGULAR MEETING**

February 28, 2024

MINUTES

CALL TO ORDER: 3:00 PM

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

PRESENT: Ron Ferris, Chair
Robert Weisman, Vice Chair
John D’Agostino, President Pro-Tem
David Dyess, Member
Karen Marcus, Member

ALSO PRESENT: Nat Nason, General Counsel
Rim Bishop, Executive Director
Jessica Moore, Authority Clerk
Dawn Phillips, Deputy Clerk
Kelly Bowles, Deputy Clerk

COMMENTS FROM THE PUBLIC

There were no comments from the public.

PROCLAMATION NO. 1-2024, RECOGNIZING THE RETIREMENT OF WATER
DEPARTMENT MANAGER, KEITH HAAS

Executive Director Rim Bishop introduced the Proclamation, congratulating and thanking the Authority’s Water Department Manager, Keith Haas for his thirty-five years of Authority service.

Board Chair Ron Ferris read Proclamation No. 1-2024 to the board, recognizing the retirement of Water Department Manager Keith Haas.

Vice Chair Bob Weisman stated he knew Mr. Haas before he worked for the Authority, that he had worked with him in the County’s Meadowbrook Utilities acquisition, and that his reputation for honesty and integrity is well-deserved. Mr. Weisman also indicated that when he learned that the Authority had hired Mr. Haas, he was very pleased.

Board Member Karen Marcus congratulated Mr. Haas on his retirement and stated that whoever is taking his position has very big shoes to fill.

President Pro-Tem John D’Agostino also congratulated Mr. Haas on his retirement and thanked him for his service to the Authority and its customers.

MOTION

Board Members Marcus/D'Agostino moved to approve Proclamation 1-2024, a Proclamation Recognizing the Retirement of Water Department Manager Keith Haas.

The motion carried unanimously.

*****DETERMINED THE CONSENT AGENDA*****

APPROVAL OF AGENDA

Considered a motion to approve the agenda.

APPROVAL OF MINUTES FOR MEETING OF JANUARY 17, 2024

Considered motion to approve the minutes for the meeting of January 17, 2024.

CONTRACT AWARDS

A. EQUIPMENT/SUPPLIES

1. Water Treatment Chemical – Sodium Hydroxide (Caustic Soda) Contract Renewal

Considered a motion to approve Water Treatment Chemical – Sodium Hydroxide (Caustic Soda) Contract Renewal with Brenntag Mid-South at the price of \$471.32/wet ton and \$918.47/dry ton through March 2025, estimated annual cost of \$527,800.00, as recommended by staff.

2. Water Treatment Chemical – Corrosion Inhibitor Contract Renewal

Considered a motion to approve Water Treatment Chemical – Corrosion Inhibitor Contract Renewal with Amaya Solutions, Inc., in the amount of \$1.14 per pound through March 2025, estimated annual cost of \$391,900.00, as recommended by staff.

3. Purchase of Vehicles

Considered a motion to approve Purchase of Vehicles from Duval Ford of Jacksonville, pursuant to the terms of the competitively bid Florida Sheriffs Association Cooperative Purchasing Program, in the amount of \$178,307.38, as recommended by staff.

B. PROFESSIONAL SERVICES

1. Hood Road Water Treatment Plant & Repump Stations – Pump and Motor Maintenance and Repair – Piggyback Contract Extension (O2401)

Considered a motion to approve Hood Road Water Treatment Plant & Repump Stations – Pump and Motor Maintenance and Repair – Piggyback Contract Extension (O2401) with Tampa Armature Works, Inc., pursuant to the terms of the competitively bid City of West Palm Beach contract, in an amount not to exceed \$175,000.00 annually, as recommended by staff.

SETTLEMENT AGREEMENT, SEWER BACKUP CLAIM, 4362 APPLECREST DRIVE, PALM BEACH GARDENS

Considered a motion to approve proposed Settlement Agreement, Sewer Backup Claim, 4362 Applecrest Drive, Palm Beach Gardens, Pretzsch v. Seacoast Utility Authority in the amount of \$85,000.00, as recommended by staff.

MOTION

Board Members D’Agostino/Marcus moved to approve the consent agenda, as recommended by staff.

The motion carried unanimously.

*****ENDED CONSENT AGENDA*****

ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) – FISCAL YEAR 2023/2022

Dan Anderson, the audit partner with Mauldin & Jenkins, presented the Annual Comprehensive Financial Report for fiscal year 2023/2022.

MOTION

Board Members D’Agostino/Weisman moved to receive and file Fiscal Year 2023/2022 Annual Financial Report, as recommended by staff.

The motion carried unanimously.

LIFT STATION NO. 54 FORCE MAIN REPLACEMENT, PHASE 1 – AGREEMENT FOR PROFESSIONAL SERVICES (R2409)

MOTION

Board Members Weisman/Marcus moved to approve Lift Station No. 54 Force Main Replacement, Phase 1 – Agreement for Professional Services with Chen Moore Associates, Inc., in the amount of \$274,407.73 with a supporting budget transfer of \$275,000.00 from R2314 – 30-inch Force Main and 24-inch Reclaimed Water Main Installation at I-95, as recommended by staff.

The motion carried unanimously.

DESIGN BUILD AUTHORIZATION – HOOD ROAD WATER TREATMENT PLANT SULFURIC ACID TANK NO. 2 LINING

Board Members Weisman/D’Agostino moved to approve Design Build Authorization – Hood Road Water Treatment Plant Sulfuric Acid Tank No. 2 Lining (R2410) with Holtz Consulting Engineers, Inc. in the amount of \$189,214.00, with a supporting budget transfer of \$189,214.00 from R2314 – 30-inch Force Main and 24-inch Reclaimed Water Main Installation at I-95, as recommended by staff.

The motions carried unanimously.

JUNO ISLES WATER MAIN REPLACEMENT, PHASE 2 – REVIEW COMMITTEE DESIGNATION FOR DESIGN BUILD SERVICES

Board Members D’Agostino/Dyess moved to approve Juno Isles Water Main Replacement, Phase 2 – Review Committee Designation for Design Build Services, appointing Chief Operations Officer, Brandon Selle, P.E.; Executive Director, Rim Bishop, and Board Member, Bob Weisman as recommended by staff.

The motions carried unanimously.

ANNUAL PERFORMANCE EVALUATION OF THE EXECUTIVE DIRECTOR

Mr. Weisman stated this has been a great year for the Authority, and that the Authority’s early debt retirement is an accomplishment of which staff can be quite proud.

Ms. Marcus echoed Mr. Weisman’s comments and thoroughly enjoys working with the Authority.

Board Member David Dyess stated that although he has not been a board member very long, he appreciates Mr. Bishop’s robust and detailed emails and is glad to be part of the Authority.

Mr. D’Agostino stated he has never been disappointed in Mr. Bishop’s direction and foresight. He believes he does a great job for the utility, and the achievements start with Mr. Bishop’s leadership. He believes an increase in his salary is well deserved and perhaps more than what has been provided in years past.

Mr. Ferris stated every organization takes on the characteristics of its leadership, and given the consistently high performance of Authority staff and widespread public praise of it, Mr. Bishop’s performance has been exemplary.

MOTION

Board Members Weisman/D’Agostino moved to authorize a 6.5% base salary increase and 3% lump sum payment for Executive Director Rim Bishop.

AMENDED MOTION

Board Member D’Agostino moved to authorize a 7% base salary increase and 3% lump sum payment for Executive Director Rim Bishop.

The amended motion died from lack of second.

The original motion carried unanimously.

COMMENTS FROM THE BOARD

There were no comments from the board.

STAFF REPORT

Executive Director Rim Bishop stated the engineer's report and the financial report were in the packet. Chief Operations Officer Brandon Selle was present for any engineer report questions. Chief Financial Officer Daniela Russell was present virtually for any financial report questions.

ADJOURNMENT

There being no further business to come before the board, Chair Ron Ferris adjourned the meeting at approximately 3:32 PM.

APPROVAL:

RON FERRIS, CHAIR

ROBERT WEISMAN, VICE-CHAIR

JOHN D'AGOSTINO, PRESIDENT PRO-TEM

DAVID DYESS, MEMBER

KAREN MARCUS, MEMBER

ATTEST:

JESSICA MOORE, AUTHORITY CLERK