

**AGENDA**  
**SEACOAST UTILITY AUTHORITY**  
**REGULAR MEETING**

SEACOAST UTILITY AUTHORITY BOARD MEETING ROOM  
WEDNESDAY, MARCH 27  
3:00 PM

I. PLEDGE OF ALLEGIANCE TO THE FLAG

II. ROLL CALL

III. COMMENTS FROM THE PUBLIC

**\*\*\*DETERMINE THE CONSENT AGENDA\*\*\***

IV. APPROVAL OF AGENDA

Consider a motion to approve the agenda.

V. APPROVAL OF MINUTES FOR MEETING OF FEBRUARY 28, 2024

Consider a motion to approve the minutes for the meeting of February 28, 2024.

VI. CONTRACT AWARDS

A. PROFESSIONAL SERVICES

1. Western Maintenance Facility Site, Civil and Landscape Agreement for Professional Services, Change Order No. 6 (N2003)

Consider a motion to approve Western Maintenance Facility Site, Civil and Landscape Agreement for Professional Services, Change Order No. 6 (N2003) with Chen Moore & Associates, in the amount of \$48,035.00 with a supporting budget transfer of \$48,035.00 from R2314 – 30-inch Force Main and 24-inch Reclaimed Water Main Installation at I-95 as recommended by staff.

VII. RESOLUTION NO. 2-2024 – AMENDMENT TO SEACOAST UTILITY AUTHORITY ADMINISTRATIVE PROCEDURE AP/89-03, PROCUREMENT POLICY

Consider a motion to approve Resolution no. 2-2024 – Amendment to Seacoast Utility Authority Administrative Procedure AP/89-03, Procurement Policy, as recommended by staff.

VIII. PROCLAMATION NO. 2-2024, PROCLAIMING THE WEEK OF MARCH 18<sup>TH</sup> TO MARCH 22<sup>ND</sup>, 2024, GOVERNMENT FINANCE PROFESSIONALS' WEEK

Consider a motion to approve Proclamation No. 2-2024, proclaiming the Week of March 18th to March 22nd, 2024, Government Finance Professionals' Week, as recommended by staff.

**\*\*\*END OF CONSENT AGENDA\*\*\***

Consider a motion to approve the consent agenda, as recommended by staff.

IX. POINT OF SERVICE CLEANOUT INSTALLATION ADDITION PROGRAM (N2373)

Consider a motion to award bid for Point of Service Cleanout Installation Addition Program to Jamie Underground, Inc., the lowest responsive bidder whose bid will best serve the public interest in the amount of \$379,135.00, with a supporting budget transfer of \$165,760.00 from R2314 – 30-inch Force Main and 24-inch Reclaimed Water Main Installation at I-95, as recommended by staff.

X. WESTERN MAINTENANCE FACILITY SITE DEVELOPMENT

Consider a motion to approve Western Maintenance Facility Site Development, Change Order No. 5 (N2003) contract with Dickerson Florida, Inc. in the amount of \$55,857.19, with a supporting budget transfer of \$56,000.00 from R2314 – 30-inch Force Main and 24-inch Reclaimed Water Main Installation at I-95 as recommended by staff.

XI. ADVANCE PURCHASE, FORCE MAIN PLUG VALVES

Consider a motion to authorize the Advance Purchase of Force Main Plug Valves from the low bidder, Traeger Brothers, in the amount of \$240,470.00, with a supporting budget transfer of \$54,900.00 as indicated below and as recommended by staff.

<b>Project</b>	<b>Funds</b>
R2372 – PGA WWTP Return and Activated Waste Sludge Pump Station Improvements	\$122,006.00
R2409 – Lift Station 54 Force Main Replacement – Phase 1	\$54,900.00
R2314 – 30-inch Force Main and 24-inch Reclaimed Water Main Installation at I-95	\$63,564.00

XII. DESIGN BUILD AUTHORIZATION - WATER TREATMENT DEPARTMENT COATING WORK, FY 2023 (O2309/R2340) – CHANGE ORDER NO. 4

Consider a motion to approve Design Build Authorization – Water Treatment Department Coating Work, – Change Order No. 4 with Holtz Consulting Engineers, Inc. in the amount of \$79,264.00, with a supporting budget of \$79,264.00 from R2314 – 30-inch Force Main and 24-inch Reclaimed Water Main Installation at I-95, as recommended by staff.

XIII. OTHER BUSINESS

1. Comments from Board Members
2. Staff Report
  - a. Engineer Activity Report
  - b. Financial Report
  - c. Capacity Utilization Report

XIV. ADJOURNMENT

**PLEASE TAKE NOTICE AND BE ADVISED, PURSUANT TO FLORIDA STATUTE 286.0105:** If a person decides to appeal any decision made by the board, council, agency or commission at this meeting, such person will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Next Resolution No. 3-2024  
Next Ordinance No. 2-2024  
Next Proclamation No. 3-2024