

**SEACOAST UTILITY AUTHORITY
REGULAR MEETING & PUBLIC HEARING**

August 23, 2023

MINUTES

CALL TO ORDER: 3:00 PM

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

PRESENT: Ron Ferris, Chair
Robert Weisman, Vice Chair
John D'Agostino, President Pro-Tem
David Dyess, Member
Karen Marcus, Member

ALSO PRESENT: Nat Nason, General Counsel
Rim Bishop, Executive Director
Jessica Moore, Authority Clerk
Kelly Bowles, Deputy Clerk

COMMENTS FROM THE PUBLIC

There were no comments from the public.

*****OPENED PUBLIC HEARING*****

RESOLUTION NO. 5-2023, A RESOLUTION OF THE AUTHORITY BOARD OF THE SEACOAST UTILITY AUTHORITY; ADOPTING THE ANNUAL OPERATING AND CAPITAL BUDGETS FOR THE FISCAL YEAR OCTOBER 1, 2023, TO SEPTEMBER 30, 2024, INCLUDING DEBT SERVICE FOR SEACOAST UTILITY AUTHORITY; AUTHORIZING AN INDEXED 4.9% INCREASE TO ALL WATER, SEWER, AND RECLAIMED WATER RATES INCLUDING LOW-PRESSURE SEWER AND WATER MAIN EXTENSION ASSESSMENTS EFFECTIVE OCTOBER 1, 2023; AUTHORIZING LINE-ITEM BUDGET TRANSFERS BETWEEN DEPARTMENTS; AND PROVIDING FOR AN EFFECTIVE DATE (Read by Authority Clerk Jessica Moore)

Board Comment/Deliberation

There were no comments from the board.

Public Comment

There were no comments from the public.

MOTION

Board Members D'Agostino/Weisman moved to approve Resolution No. 5-2023, as recommended by staff.

The motion carried unanimously.

*****CLOSED PUBLIC HEARING*****

*****DETERMINED THE CONSENT AGENDA*****

APPROVAL OF AGENDA

Considered a motion to approve the agenda.

APPROVAL OF MINUTES FOR MEETING OF JULY 26, 2023

Considered motion to approve the minutes for the meeting of July 26, 2023.

AGREEMENTS

A. OTHER

1. Privately Owned Fire Hydrant Maintenance Agreement – Mirasol Country Club

Considered a motion to approve Privately Owned Fire Hydrant Maintenance Agreement – Mirasol Country Club, as recommended by staff.

CONTRACT AWARDS

A. EQUIPMENT/SUPPLIES

1. Water Chemical – Liquid Chlorine

Considered a motion to reject the Allied Universal bid based on previous unsatisfactory performance and award bid for the purchase of Water Chemical – Liquid Chlorine to Brenntag Mid-South, Inc. the lowest responsible bidder whose bid will best serve the public interest, in the amount of \$0.9895/lb., estimated annual cost of \$589,652.00, as recommended by staff.

RESOLUTION NO. 6-2023 – AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AUTHORITY DOCUMENTS AND PROVIDING FOR AN EFFECTIVE DATE

Considered a motion to approve Resolution No. 6-2023 – Authorizing the Executive Director to Execute Authority Documents and Providing for an Effective Date, as recommended by staff.

MOTION

Board Members D'Agostino/Marcus moved to approve the consent agenda, as recommended by staff.

The motion carried unanimously.

*****ENDED CONSENT AGENDA*****

HOOD ROAD FORCE MAIN REPLACEMENT – CONSTRUCTION CONTRACT

MOTION

Board Members Weisman/D’Agostino moved to award bid for Hood Road Force Main Replacement – Construction Contract to Centerline Utilities, Inc., the lowest responsive bidder whose bid will best serve the public interest in the amount of \$539,065.00 with a supporting budget transfer of \$51,315.00 from R23-12 – Lift Station Force Main Replacement, as recommended by staff.

The motion carried unanimously.

LIFT STATION NO. 81 ACCESS DRIVEWAY ADDITION (N2399)

MOTION

Board Members Weisman/Marcus moved to award bid for Lift Station No. 81 Driveway Addition contract to Johnson-Davis, the lowest responsive bidder whose bid will best serve the public interest in the amount of \$114,350.00, with a supporting budget transfer of \$114,350.00, as indicated below and as recommended by staff.

Project	Amount (\$)
R2386 – Lift Station 54 Electrical Improvements	\$61,300.00
R2370 – Purchase of Sludge Hauling Trailer	\$53,050.00

The motion carried unanimously.

DESIGN BUILD SERVICES – CONTINUING SERVICES AGREEMENTS

MOTION

Board Members Weisman/D’Agostino moved to approve two-year Design Build Services – Continuing Services agreement extensions with Globaltech, Inc., Holtz Consulting Engineers, Inc., CES Consultants, Inc. and Johnson-Davis, Inc., as recommended by staff.

The motion carried unanimously.

DESIGN BUILD AUTHORIZATIONS

MOTION

Board Members Weisman/Dyess moved to approve the following Design Build Authorizations in the aggregate amount of \$479,088.75, including supporting budget transfers in the amount of \$341,405.00, as recommended by staff.

Project	Firm	Amount
PGA WWTP Process Water Improvements (N2364)	Holtz Consulting Engineers, Inc.	\$279,773.68
Lift Station No. 1 Generator Replacement, Change Order No. 2 (R2385)	Globaltech, Inc.	\$131,626.46
Lift Station No. 118 Improvements, Change Order No. 3 (R2172)	Globaltech, Inc.	\$67,688.61

The motion carried unanimously.

COMMENTS FROM THE BOARD

President Pro-Tem John D'Agostino complimented staff on the new Employee Wall, which was recently installed at the Authority and displays individual employee and board member photos. He truly likes how the display shows appreciation for the Authority's employees, noting that it not only recognizes the individual employee but also unifies staff.

STAFF REPORT

Executive Director Rim Bishop stated the engineer's report and the financial report were in the packet. Chief Operations Officer Brandon Selle was present for any engineer report questions. Chief Financial Officer Daniela Russell was present for any financial report questions.

ADJOURNMENT

There being no further business to come before the board, Chair Ron Ferris adjourned the meeting at approximately 3:07 PM.

APPROVAL:

RON FERRIS, CHAIR

ROBERT WEISMAN, VICE-CHAIR

JOHN D'AGOSTINO, PRESIDENT PRO-TEM

DAVID DYESS, MEMBER

KAREN MARCUS, MEMBER

ATTEST:

JESSICA MOORE, AUTHORITY CLERK