



GIS AND INSPECTOR SUPPORT TECHNICIAN

Purpose of Position:

Responsibilities and tasks outlined in this document are not exhaustive and may change as determined by the needs of the Authority.

The following duties are normal for this position. Responsibilities and tasks outlined in this document are not exhaustive and may change as determined by the needs of the Authority. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification.

- Assists Engineering Supervisor in various office and mobile software system maintenance and upgrades in maintaining electronic files and the Facilities Management Systems.
- Assists in providing line location information and gathers field data on the utility's water, wastewater, and reclaimed facilities.
- Assists in creating maps and updating maps to support informational reference for planning and maintenance functions of the Authority.
- Inspects new water, wastewater, reclaimed facilities installed within Seacoast's service area for compliance with Seacoast standards.
- Reviews construction as-built drawings and other related documentation for project approval

Time spent on the duties will be proportioned as necessary, but will typically be 50% spent on GIS, mapping and electronic file management and 50% spent on inspections

Minimum Qualifications:

- Valid Florida Driver's License
- High School graduate or equivalent
- Minimum two (2) years of related experience
- Demonstrated skills in basic mathematics, including algebra and geometry

Preferred Qualifications:

- Demonstrated successful experience in dealing directly with the public, contractors/engineers
- Capability of reading and interpreting tables of printed numerical and text material
- Minimum two (2) year college degree in related field and (4) four years of related experience
- Any equivalent combination of education, experience and training may be considered

Salary range (PG 56): \$24.45 to \$40.10 hourly.

Closing date: June 2, 2023

Excellent benefits to include employer-paid health, dental, life, short & long-term disability, and retirement.

To fill out a job application, please visit the Seacoast Utility Authority website at:

<https://www.sua.com/hr-careers/career-opportunities/>

Please submit your application/resume to:

Seacoast Utility Authority
Human Resources Department
4200 Hood Rd
Palm Beach Gardens, FL 33410
E-Mail: HR@sua.com
Phone: 561-656-2258