

**SEACOAST UTILITY AUTHORITY
REGULAR MEETING**

December 21, 2022

MINUTES

CALL TO ORDER: 3:00 PM

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

PRESENT: Joseph Lo Bello, Chair
Ron Ferris, Vice Chair
Robert Weisman, President Pro-Tem
Karen Marcus, Member

ALSO PRESENT: Nat Nason, General Counsel
Rim Bishop, Executive Director
Jessica Moore, Authority Clerk

ABSENT: John D'Agostino, Member

COMMENTS FROM THE PUBLIC

There were no comments from the public.

*****DETERMINED THE CONSENT AGENDA*****

APPROVAL OF AGENDA

Considered a motion to approve the agenda.

APPROVAL OF MINUTES FOR MEETING OF NOVEMBER 16, 2022

Considered motion to approve the minutes for the meeting of November 16, 2022.

AGREEMENTS

- A. DEVELOPER AGREEMENTS
1. Nautilus 220
 2. Avenir Town Center Phase 1

Considered a motion to approve execution of developer agreements for the projects known as Nautilus 220 and Avenir Town Center Phase 1, as recommended by staff.

B. OTHER

1. Palm Beach Park of Commerce Water and Sewer Bulk Service Agreement – Second Amendment

Considered a motion to approve Palm Beach Park of Commerce Water and Sewer Bulk Service Agreement – Second Amendment with Palm Beach Park of Commerce Association, Inc. as recommended by staff.

CONTRACT AWARDS

A. PROFESSIONAL SERVICES

1. Water Treatment Plant – Phase 2 Electrical Systems Maintenance Agreement

Considered a motion to approve Water Treatment Plant– Phase 2 Electrical Systems Maintenance Agreement with Schneider Electric, in the amount of \$78,306.00, as recommended by staff.

2. Northlake Boulevard and Roan Lane Force Main and Water Main Crossing (R2067A) – Agreement for Professional Services, Change Order No. 2

Considered approve Northlake Boulevard and Roan Lane Force Main and Water Main Crossing (R2067) – Agreement for Professional Services, Change Order No. 2 with Chen Moore Associates, Inc., in the amount of \$47,472.00, with a supporting budget transfer of \$47,475.00 from existing Purchase Order No. 20211269 issued to Almazan Construction, as recommended by staff.

RICHARD ROAD REPUMP FACILITY ROOF REPLACEMENTS – REJECTION OF ALL BIDS

Considered a motion to reject all Richard Road Repump Facility Roof Replacements bids received on November 1, 2022, as recommended by staff.

MOTION

Board Members Weisman/Marcus moved to approve the consent agenda, as recommended by staff.

The motion carried unanimously.

*****ENDED CONSENT AGENDA*****

WASTEWATER LIFT STATION RTU CONVERSION (R2134)

Considered a motion to award Wastewater Lift Station RTU Conversion contract to Revere Control Systems, Inc., the lowest responsive bidder whose bid will best serve the public interest, in the amount of \$5,463,090.00, with a supporting budget transfer of \$810,000.00 from R2309 – PGA WWTP 750 kW Generator Replacement, as recommended by staff.

MOTION

Board Members Weisman/Marcus moved to approve the consent agenda.

The motion carried unanimously.

DESIGN BUILD AUTHORIZATIONS

MOTION

Board Members Weisman/Marcus moved to approve the following Design Build Authorizations in the aggregate amount of \$1,021,049.22, including supporting budget transfers in the amount of \$222,000.00 as recommended by staff.

Project	Firm	Amount
Lift Station No. 1 Generator Replacement (R2385)	Globaltech, Inc.	\$631,101.00
Lift Station 11, 42 and 92 Site Improvements (R2380)	Globaltech, Inc.	\$689,948.22
Richard Road Repump Facility Roof Replacement (R2288)	Holtz Consulting Engineers, Inc.	\$153,851.00

Mr. Weisman complimented the engineering staff for the roof

The motion carried unanimously.

RESOLUTION NO. 7-2022 – AMENDMENT TO SEACOAST UTILITY AUTHORITY ADMINISTRATIVE PROCEDURE AP/89-03, PROCUREMENT POLICY

MOTION

Board Members Ferris/Weisman moved to approve Resolution No. 7-2022 - Amendment to Seacoast Utility Authority Administrative Procedure AP/89-03, Procurement Policy, as recommended by staff.

Vice Chair Ron Ferris stated he has recently been through this process at the City of Palm Beach Gardens and he believes that staff’s purchasing limit should be addressed. Currently, the Executive Director has a purchasing limit of \$50,000. Given the challenges of today’s market, he believes \$50,000 is too restrictive. Mr. Ferris believes the Authority has a great procurement system with robust transparency and oversight, including that of the Palm Beach County Inspector General, and recommends increasing the Executive Director’s purchasing authority to \$150,000.

For the record, Mr. Nason corrected Mr. Ferris’ statement, noting that the Authority is not within the Palm Beach County Inspector General’s jurisdiction.

Board Member Karen Marcus asked that staff provide a summary of the Authority’s procurement policy so that she is aware of its history.

MOTION

Board Members Weisman/Ferris moved to approve an increase in the Executive Director’s purchasing limit to \$100,000.

The motions carried unanimously.

COMMENTS FROM THE BOARD

The board wished everyone a happy holiday and congratulated the Authority on its 34th anniversary.

STAFF REPORT

Executive Director Rim Bishop stated the engineer’s report and the financial report were in the packet. Chief Operations Officer Brandon Selle was present for any engineer report questions. Chief Financial Officer Daniela Russell was present for any financial report questions.

ADJOURNMENT

There being no further business to come before the board, Chair Joseph Lo Bello adjourned the meeting at approximately 3:07 PM.

APPROVAL:

JOSEPH LO BELLO, CHAIR

RON FERRIS, VICE-CHAIR

ROBERT WEISMAN, PRESIDENT PRO-TEM

JOHN D’AGOSTINO, MEMBER

KAREN MARCUS, MEMBER

ATTEST:

JESSICA MOORE, AUTHORITY CLERK