

**SEACOAST UTILITY AUTHORITY
REGULAR MEETING**

October 26, 2022

MINUTES

CALL TO ORDER: 3:00 PM

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

PRESENT: Joseph Lo Bello, Chair
Ron Ferris, Vice Chair
Robert Weisman, President Pro-Tem
John D'Agostino, Member
Karen Marcus, Member

ALSO PRESENT: Nat Nason, General Counsel
Rim Bishop, Executive Director
Jessica Moore, Authority Clerk

COMMENTS FROM THE PUBLIC

There were no comments from the public.

*****DETERMINED THE CONSENT AGENDA*****

APPROVAL OF AGENDA

Considered a motion to approve the agenda.

APPROVAL OF MINUTES FOR MEETING OF SEPTEMBER 28, 2022

Considered motion to approve the minutes for the meeting of September 28, 2022.

AGREEMENTS

A. DEVELOPER AGREEMENTS

1. The Waterford
2. Avenir Panther National Pod 14

Considered a motion to approve execution of developer agreements for the projects known as The Waterford and Avenir Panther National Pod 14, as recommended by staff.

CONTRACT AWARDS

A. PROFESSIONAL SERVICES

1. Annual Gravity Sewer Rehabilitation Program (R2374)

Considered a motion to approve authorization of Annual Gravity Sewer Rehabilitation Program to Insituform Technologies, LLC, pursuant to the terms of the City of Daytona Beach Contract through February 5, 2023, estimated annual cost of \$700,000.00, as recommended by staff.

2. PGA WWTP RAS/WAS Pumping System – Committee Selection (R2372)

Considered a motion to authorize staff to negotiate a draft PGA WWTP RAS/WAS Pumping System Engineering Services Agreement with Holtz Consulting Engineers, Inc. as recommended by the Consultant Selection Committee.

B. EQUIPMENT/SUPPLIES

1. Water Treatment Chemical – Anhydrous Ammonia

Considered a motion to approve Water Treatment Chemical – Anhydrous Ammonia piggyback contract with Airgas, pursuant to the terms of the City of Naples contract through September 2023, in the amount of \$1.38 per pound plus annual tank rental of \$1,000.00, total estimated annual cost of \$125,000.00, as recommended by staff.

2. Purchase of Five (5) Spare Globe Check Valves (R2335)

Considered a motion to approve Purchase of Five (5) Spare Globe Check Valves from Fluid Control Specialties and Ferguson Waterworks in the amount of \$91,318.58, as recommended by staff.

PURCHASE OF VEHICLES

Considered a motion to approve Purchase of Vehicles from Palmetto Ford of Miami, pursuant to the terms of the competitively bid Florida Sheriffs Association Cooperative Purchasing Program, in the amount of \$277,170.00, as recommended by staff.

CUSTOMER RECEIVABLE BAD DEBT WRITE-OFF, FISCAL 2020/2021

Considered a motion to declare Customer Receivable Bad Debt Write-Off, Fiscal 2020/2021 in the amount of \$25,653.47 bad debt, or .042% of FY 2020/2021 billed revenue, respectively, to be uncollectable, as recommended by staff.

SEMIANNUAL INVESTMENT ANALYSIS REPORT

Considered a motion to receive and file the Semiannual Investment Analysis Report as of September 30, 2022, as recommended by staff.

RESOLUTION NO 5-2022 – AMENDMENT OF SEACOAST UTILITY AUTHORITY 401(a) MONEY PURCHASE PENSION PLAN

Considered a motion to approve Resolution No. 5-2022 - Amendment of Seacoast Utility Authority 401(a) Money Purchase Pension Plan, as recommended by staff.

RESOLUTION NO. 6-2022 – AUTHORIZING FACSIMILE SIGNATURES ON BANK ACCOUNTS

Considered a motion to approve Resolution No. 6-2022, Authorizing Facsimile Signatures on Bank Accounts, as recommended by staff.

MOTION

Board Members Marcus/Weisman moved to add all items, with the exception of the last item in the agenda, to the consent agenda.

The motion carried unanimously.

*****ENDED CONSENT AGENDA*****

DESIGN BUILD AUTHORIZATIONS

Considered a motion to approve the following Design Build Authorizations in the aggregate amount of \$1,057,752.07, including supporting budget transfers in the amount of \$166,135.00, as recommended by staff.

Project	Firm	Amount
Lift Station 118 Improvements, Change Order 2 (R2172)	Globaltech, Inc.	\$77,742.87
PGA WWTP Polymer Bulk Storage Tank Addition, Change Order No. 3 (N2113)	Globaltech, Inc.	\$88,387.20
PGA WWTP Coating of the Clarifiers (O2347)	Holtz Consulting Engineers, Inc.	\$891,622.00

MOTION

Board Members D’Agostino/Ferris moved to approve the consent agenda.

The motion carried unanimously.

YEAR 2023 GROUP HEALTH/DENTAL/VISION/LIFE/DISABILITY INSURANCE BENEFITS PACKAGE

MOTION

Board Members Marcus/Weisman moved to approve Year 2023 Group Health/Dental/Vision/Life/Disability Insurance Benefits Package to Cigna (health), MetLife (dental), EyeMed (vision), Mutual of Omaha (basic life/AD&D/voluntary life/short-term disability/long-term disability) and Aetna Resources for Living (EAP) at a total annual program cost of \$2,841,124.94 resulting in an increase of 17.01% or \$413,080.80 for the 2023 plan year, as recommended by staff.

The motion carried unanimously.

COMMENTS FROM THE BOARD

Board Member Karen Marcus complimented staff on its handling of an issue at her sister’s home when she was out of town. She stated that staff had alerted her sister of high water use during her absence. Executive Director Rim Bishop explained that this happens through the Authority’s AquaHawk system, which monitors water consumption and provides leak alerts. Ms. Marcus added that the Authority has been doing an excellent job with construction in the Garden Isles community. Mr. Bishop indicated that contractor D.S. Eakins is handling this project and they have been doing an excellent job. Ms. Marcus also complimented staff on the work they did on the west coast after Hurricane Ian.

Mr. Lo Bello complimented staff on the small bad debt write-off total. Chief Financial Officer Daniela Russell informed the board the small write-off is possible due to the excellent work from the Authority’s Customer Service Department.

STAFF REPORT

Executive Director Rim Bishop stated the engineer’s report and the financial report were in the packet. Chief Operations Officers Brandon Selle was present for any engineer report questions. Chief Financial Officer Daniela Russell was present for any financial report questions.

ADJOURNMENT

There being no further business to come before the board, Chair Joseph Lo Bello adjourned the meeting at approximately 3:02 PM.

APPROVAL:

JOSEPH LO BELLO, CHAIR

RON FERRIS, VICE-CHAIR

ROBERT WEISMAN, PRESIDENT PRO-TEM

JOHN D’AGOSTINO, MEMBER

KAREN MARCUS, MEMBER

ATTEST:

JESSICA MOORE, AUTHORITY CLERK