



ENGINEERING TECHNICIAN – OFFICE/FIELD

Purpose of Position:

Responsibilities and tasks outlined in this document are not exhaustive and may change as determined by the needs of the Authority.

Assists in reviewing and managing project documents, including record drawings, plat files, and various office records. Interacts with engineers, contractors, the public, and various municipalities to minimize conflicts between the installation of Seacoast facilities and public improvement projects. Provides support for line locations, and gathers field data on the utility's water, wastewater, reclaimed water, and other related facilities. Updates existing record drawings, maps, and associated documents. Assists in scanning and filing project documents electronically and physically. Assists coworkers, supervisors, and managers as needed. As requested, assists with preparing service orders, letters, and other department documents and forms. Assists in the review of documents, plans, and engineering data.

Minimum qualifications:

- Valid Florida Driver's License.
- High School graduate or equivalent.
- Minimum two (2) year college degree in related field or two (2) years of related experience preferred.
- Demonstrated successful experience in dealing directly with the public.
- Demonstrated skills in basic mathematics.
- Capability of reading and interpreting construction drawings and tables of printed numerical and text material.
- Any equivalent combination of education, experience and training may be considered

Salary range (PG 54): \$19.56 to \$32.39 hourly.

Closing date: Open until filled

Excellent benefits to include employer-paid health, dental, life, short & long-term disability, and retirement.

To obtain a job application, please visit the Seacoast Utility Authority website at:

<https://www.sua.com/hr-careers/career-opportunities/>

Please submit your application/resume to:

Seacoast Utility Authority
Human Resources Department
4200 Hood Rd
Palm Beach Gardens, FL 33410
E-Mail: HR@sua.com
Phone: 561-656-2258