

**SEACOAST UTILITY AUTHORITY
REGULAR MEETING**

October 27, 2021

MINUTES

CALL TO ORDER: 3:00 PM

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

PRESENT: Andrew Lukasik, Chair
Joseph Lo Bello, Vice-Chair
Robert Weisman, Member

ALSO PRESENT: Nat Nason, General Counsel
Rim Bishop, Executive Director
Jessica Moore, Authority Clerk

ABSENT: Ron Ferris, President Pro-Tem
John D'Agostino, Member

COMMENTS FROM THE PUBLIC

There were no comments from the public.

*****DETERMINED THE CONSENT AGENDA*****

APPROVAL OF AGENDA

Considered a motion to approve the agenda.

APPROVAL OF MINUTES FOR MEETING OF SEPTEMBER 22, 2021

Considered a motion to approve the minutes for meeting of September 22, 2021.

AGREEMENTS

DEVELOPER AGREEMENTS

1. Alton Neighborhood 5 Phase III

Considered a motion to approve execution of developer agreement for the project known as Alton Neighborhood 5 Phase III, as recommended by staff.

OTHER

1. Partial Release of Utility Easement – Alton Town Center

Considered a motion to approve Partial Release of Utility Easement – Alton Town Center, as recommended by staff.

CONTRACT AWARDS

PROFESSIONAL SERVICES

1. Hood Road Administrative Complex – Owner’s Representative Services Contract Extension

Considered a motion to approve Hood Road Administrative Complex – Owner’s Representative Services Contract Extension with Zabik and Associates, Inc., in the amount of \$42,500 to cover additional owner’s representative service costs, as recommended by staff.

2. Water Treatment Plant – Phase 1 Electrical Systems Maintenance Agreement

Considered a motion to approve Water Treatment Plant– Phase 1 Electrical Systems Maintenance Agreement with Schneider Electric, in the amount of \$96,335.00, as recommended by staff.

EQUIPMENT/SUPPLIES

1. Water Treatment Chemical – Sodium Hypochlorite

Considered a motion to authorize the purchase of Sodium Hypochlorite from Allied Universal Corp., pursuant to the terms of the competitively bid Charlotte County contract through September 2022, in the amount of \$0.77/gallon, estimated annual cost of \$155,700.00, as recommended by staff.

2. IT Virtual Server Upgrade

Considered a motion to authorize the purchase IT Virtual Service Upgrade from KDT Solutions, Inc. in the amount of \$76,424.12 as recommended by staff.

3. Heavy Equipment Purchase – Boom Truck

Considered a motion to approve Heavy Equipment Purchase – Boom Truck, pursuant to the terms of the competitive bid Florida Sheriff Association Contract No. FSA20-EQU18.0 in the amount of \$106,087.00, as recommended by staff.

4. Water Treatment Chemical – Antiscalant Piggyback Contract Approval

Considered a motion to approve purchase of Water Treatment Chemical – Antiscalant Piggyback Contract Approval with American Water Chemicals, Inc. through July 2026, pursuant to the terms of the competitively bid City of Punta Gorda Contract, at the price of \$1.0439/lb., estimated annual cost of \$247,665.00, as recommended by staff.

RESOLUTION NO. 8-2021 – AMENDMENT TO SEACOAST UTILITY AUTHORITY ADMINISTRATIVE PROCEDURE AP/89-03, PROCUREMENT POLICY

Considered a motion to approve Resolution no. 8-2021 - Amendment to Seacoast Utility Authority Administrative Procedure AP/89-03, Procurement Policy, as recommended by staff.

SEMIANNUAL INVESTMENT ANALYSIS REPORT

Considered a motion to receive and file the Semiannual Investment Analysis Report, as of September 30, 2021, as recommended by staff.

MOTION

Board Members Weisman/Lo Bello moved to approve the consent agenda, as recommended by staff.

The motion carried unanimously.

*****ENDED CONSENT AGENDA*****

RECALCULATION OF BOARD MEMBER VOTING SHARE

MOTION

Board Members Weisman/Lo Bello moved to ratify weighted voting share allocation for the period 2021 through 2024 as follows: Lake Park 5%; North Palm Beach 12%; Palm Beach Gardens 60%; Juno Beach 2%; and Palm Beach County 21%.

The motion carried unanimously.

CUSTOMER RECEIVABLE BAD DEBT WRITE-OFF, FISCAL 2019/2020

MOTION

Board Members Weisman/Lo Bello moved to declare Customer Receivable Bad Debt Write-Off, Fiscal 2019/2020 in the amount of \$39,735.91 bad debt, or .068% of FY 2019/2020 billed revenue, respectively, to be uncollectable, as recommended by staff.

The motion carried unanimously.

ANNUAL GRAVITY SEWER REHABILITATION PROGRAM

MOTION

Board Members Weisman/Lo Bello moved to approve authorization of Annual Gravity Sewer Rehabilitation Program to Insituform Technologies, LLC, pursuant to City of Daytona Beach Contract through February 5, 2023, estimated annual cost of \$700,000.00, as recommended by staff.

The motion carried unanimously.

DESIGN BUILD AUTHORIZATION – PGA WWTP COATING OF THE AERATION & ANOXIC BASIN

MOTION

Board Members Weisman/Lo Bello moved to approve Design Build Authorization – PGA WWTP Coating of the Aeration Basin with Holtz Consulting Engineers, Inc. in the amount of \$824,724.09, as recommended by staff.

The motion carried unanimously.

YEAR 2022 GROUP HEALTH/DENTAL/VISION/LIFE/DISABILITY INSURANCE BENEFITS PACKAGE

MOTION

Board Members Weisman/Lo Bello moved to renew Year 2022 Group Health/Dental/Vision/Life/Disability Insurance Benefits Package to Cigna (health), Solstice (dental), EyeMed (vision), Mutual of Omaha (basic life/AD&D/voluntary life/short-term disability/long-term disability) and Aetna Resources for Living (EAP) at a total annual program cost of \$2,358,998.33 resulting in an increase of 8.31% or \$180,950.52 for the 2022 plan year.

The motion carried unanimously.

COMMENTS FROM THE BOARD

There were no comments from the board.

STAFF REPORT

Executive Director Rim Bishop stated the engineer’s report and the financial report were in the packet. Chief Operations Officers Brandon Selle was present for any engineer report questions. Chief Financial Officer Daniela Russell was present for any financial report questions.

ADJOURNMENT

There being no further business to come before the board, Chair Andrew Lukasik adjourned the meeting at approximately 3:04 PM.

APPROVAL:

ANDREW LUKASIK, CHAIR

JOSEPH LO BELLO, VICE CHAIR

RON FERRIS, PRESIDENT PRO-TEM

JOHN D'AGOSTINO, MEMBER

ROBERT WEISMAN, MEMBER

ATTEST:

JESSICA MOORE, AUTHORITY CLERK