

**SEACOAST UTILITY AUTHORITY
REGULAR MEETING & PUBLIC HEARING**

September 22, 2021

MINUTES

CALL TO ORDER: 3:00 PM

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

PRESENT: Andrew Lukasik, Chair
Joseph Lo Bello, Vice-Chair
Ron Ferris, President Pro-Tem
John D'Agostino, Member
Robert Weisman, Member

ALSO PRESENT: Nat Nason, General Counsel
Rim Bishop, Executive Director
Jessica Moore, Authority Clerk

COMMENTS FROM THE PUBLIC

There were no comments from the public.

*****OPENED PUBLIC HEARING*****

ORDINANCE NO. 2-2021, AN ORDINANCE OF SEACOAST UTILITY AUTHORITY, PROVIDING FOR WATER AND WASTEWATER UTILITY RATES; PROVIDING FOR REPEAL OF OTHER INCONSISTENT ORDINANCE OR RESOLUTION PROVISIONS, PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

(Read by Authority Clerk Jessica Moore)

Andrew Lukasik, Board Chair, provided a brief summary of the ordinance and the Authority's public notification initiatives. Scott Harder, Seacoast's Financial Consultant, was also available for any questions.

A. Board Comment/Deliberation

There were no comments from the board.

B. Public Comment

There were no public comments.

MOTION

Board Members Ferris/D’Agostino moved to approve Ordinance No. 2-2021, Providing for Water and Wastewater Utility Rates and providing for the repeal of other inconsistent ordinance or resolution provisions, as recommended by staff.

The motion carried unanimously.

*****CLOSED PUBLIC HEARING*****

*****DETERMINED THE CONSENT AGENDA*****

APPROVAL OF AGENDA

Considered a motion to approve the agenda.

APPROVAL OF MINUTES FOR MEETING OF AUGUST 25, 2021

Considered a motion to approve the minutes for meeting of August 25, 2021.

AGREEMENTS

A. DEVELOPER AGREEMENTS

- 1. Silver Beach Industrial

Considered a motion to approve execution of developer agreement for the project known as Silver Beach Industrial, as recommended by staff.

CONTRACT AWARDS

A. PROFESSIONAL SERVICES

- 1. Lawn Maintenance Services – Contract Extension

Considered a motion to award Lawn Maintenance Services- Contract Extension through September 2022 to the firms indicated below, in the annual amount of \$90,564.40, as recommended by staff.

Site#1 PGAWWTP -	L.V. Superior Landscaping	\$27,000
Site#2 RRWTP -	Luna Landscaping	\$7,500
Site#3 HR Well Field -	Luna Landscaping	\$7,500
Site#4 Lilac Street -	Property Works	\$6,454.64
Site#5 Anchorage PS -	A Cut Above Landscaping	\$3,912
Site#6 PS #118 -	Property Works	\$3,997.76
Site#7 HR Admin Complex-	L.V. Superior Landscaping	\$9,000
Site#8 Hood Road WTP -	L.V. Superior Landscaping	\$25,200
		Total:
		\$90,564.40

B. EQUIPMENT/SUPPLIES

1. Heavy Equipment Purchases – Front-End Loader and Boom Truck

Considered a motion to approve Purchase of Replacement Front-End Loader and Boom Truck, pursuant to the terms of the competitive bid Florida Sheriff Association Contract No. FSA20-EQU18.0 in the amount of \$171,812.00, with a supporting budget transfer in the amount of \$165,630.00 from R2078 – Northlake Blvd/US1 WM Replacement, as recommended by staff.

2. Water Treatment Chemical Price Increase – Corrosion Inhibitor

Considered a motion to approve Water Treatment Chemical Price Increase – Corrosion Inhibitor with Carus Chemical through August 2022, in the amount of \$0.54/lb., estimated annual cost of \$95,966.00, as recommended by staff.

3. Water/Wastewater Treatment Chemical – Liquid Chlorine

Considered a motion to award the purchase of Water/Wastewater Treatment Chemical – Liquid Chlorine to Allied Universal Corporation, the lowest responsive bidder whose bid will best serve the public interest, in the amount of \$947.80/ton, estimated annual cost of \$295,947.00, as recommended by staff.

4. Lease of Vehicles

Considered a motion approve Lease of Vehicles with Enterprise Fleet Management, pursuant to the terms of the competitively bid Tips-USA Purchasing Cooperative, in the amount of \$419,348.70 with a supporting budget transfer in the amount of \$419,350.00 from R2078 – Northlake Blvd/US1 WM Replacement, as recommended by staff.

STAFF INTERDEPARTMENTAL BUDGET TRANSFER AUTHORITY

Considered a motion to approve Staff Interdepartmental Budget Transfer Authority and waive \$50,000 transfer limitation as established by Administrative Procedure 89-09F for the purpose of reconciling the FY20-21 operating budget, provided that such transfers do not exceed the overall FY20-21 board approved Operating Expense Budget, as recommended by staff.

RESOLUTION NO. 7-2021, AMENDING SEACOAST UTILITY AUTHORITY SERVICE CODE

Considered a motion to approve Resolution No. 7-2021, Amending Seacoast Utility Authority Service Code, as recommended by staff.

SEACOAST PAY AND CLASSIFICATION STUDY – PROPOSED PAY GRADE ADJUSTMENTS

Considered a motion to approve Seacoast Pay and Classification Study – Proposed Pay Grade Adjustments for implementation of salary adjustments proposed in the August 2021 Cody and Associates, Inc. Classification and Compensation Study, as recommended by staff.

MOTION

Board Members Weisman/Lo Bello moved to approve the consent agenda, as recommended by staff.

The motion carried unanimously.

*****ENDED CONSENT AGENDA*****

HOOD ROAD WTP HIGH SERVICE PUMP CHECK VALVE REPLACEMENT (R2122)

MOTION

Board Members Weisman/D'Agostino moved to approve sole source purchase of three (3) Golden Anderson check valves from CS3Waterworks, factory authorized distributor, in the amount of \$92,331.00, as recommended by staff.

The motion carried unanimously.

REPLACEMENT OF SURFICIAL AQUIFER PRODUCTION WELLS BR-21 AND BR-25 – CONSTRUCTION SERVICES

MOTION

Board Members Weisman/Lo Bello moved to award bid for Surficial Aquifer Wells BR-21 and BR-25 – Construction Services A.C. Schultes of Florida, Inc., the lowest responsive bidder whose bid will best serve the public interest in the amount of \$1,594,150.00, including a supporting budget transfer as indicated below and as recommended by staff.

Account	Amount
R2166 – Surficial Well Upgrades	\$308,500.00
R2162 – Variable Frequency Drive Replacement	\$195,000.00
R2078 – Northlake Blvd/US1 WM Replacement	\$83,900.00
Total	\$587,400.00

The motion carried unanimously.

DESIGN BUILD AUTHORIZATIONS

MOTION

Board Members Weisman/Lo Bello moved to approve the following Design Build Authorizations in the aggregate amount of \$1,232,436.73, including supporting budget transfers in the amount of \$1,004,495.00, as recommended by staff.

Project	Firm	Amount
Hood Road WTP Concentrate Booster Pump Motor Replacements	Globaltech, Inc.	\$97,243.79
PGA WWTP Deep Well Pump Station Check Valve Replacement	Globaltech, Inc.	\$182,625.94
Hood Road WTP Static Mixer Replacement, Emergency Purchase Authorization	Globaltech, Inc.	\$294,029.00
Garden Isles Water Main Replacements Improvements, Change Order No. 1	CES, Inc.	\$620,004.00
Hood Road Membrane Room Coating, Change Order No. 1	Holtz Consulting Engineers, Inc.	\$38,534.00

The motion carried unanimously.

COMMENTS FROM THE BOARD

Board Member Bob Weisman complimented staff on preparation and presentation of the rate ordinance.

STAFF REPORT

Executive Director Rim Bishop stated the engineer’s report and the financial report were in the packet. Chief Operations Officers Brandon Selle was present for any engineer report questions. Chief Financial Officer Daniela Russell was present for any financial report questions.

ADJOURNMENT

There being no further business to come before the board, Chair Andrew Lukasik adjourned the meeting at approximately 3:04 PM.

APPROVAL:

ANDREW LUKASIK, CHAIR

JOSEPH LO BELLO, VICE CHAIR

RON FERRIS, PRESIDENT PRO-TEM

JOHN D'AGOSTINO, MEMBER

ROBERT WEISMAN, MEMBER

ATTEST:

JESSICA MOORE, AUTHORITY CLERK