

**SEACOAST UTILITY AUTHORITY  
REGULAR MEETING**

October 23, 2019  
Seacoast Utility Authority Board Room

**MINUTES**

CALL TO ORDER: 3:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL:

PRESENT: John D’Agostino, Chair  
Robert Weisman, Vice-Chair  
Ron Ferris, Member  
Joseph Lo Bello, Member

ALSO PRESENT: Nat Nason, General Counsel  
Rim Bishop, Executive Director  
Dawn Phillips, Deputy Clerk

ABSENT: Andrew Lukasik, President Pro-Tem

COMMENTS FROM THE PUBLIC

There were no comments from the public.

**\*\*\*DETERMINED THE CONSENT AGENDA\*\*\***

APPROVAL OF AGENDA

Considered a motion to approve the agenda.

APPROVAL OF MINUTES FOR MEETING OF SEPTEMBER 25, 2019

Considered a motion to approve the minutes for meeting of September 25, 2019

AGREEMENTS

A. OTHER

1. Privately Owned System Services Agreements – Legends at the Gardens and Sand Hill Crane Golf Course and Maintenance Facility

Considered a motion to approve Privately Owned System Service Agreements – Legends at the Gardens & Sand Hill Crane Golf Course and Maintenance Facility, as recommended by staff.

SCANNING OF DOCUMENTS

Considered a motion to approve Scanning of Documents with Advanced Data Solutions, pursuant to the terms of the City of Tamarac Contract, in an amount not to exceed \$75,000.00, as recommended by staff.

BAD DEBT AND MISCELLANEOUS BAD DEB WRITE-OFF, FISCAL 2017/2018

Considered a motion to declare accounts receivable Bad Debt and Miscellaneous Bad Debt Write-Off, Fiscal 2017/2018 - in the amount of \$28,308 or 0.050% of billed revenue, respectively, to be uncollectable, as recommended by staff.

SEMIANNUAL INVESTMENT ANALYSIS REPORT

Considered a motion to receive and file the Semiannual Investment Analysis Report, as of September 30, 2019, as recommended by staff.

RESOLUTION NO. 7-2019, ADOPTING THE 2020 REVISED PALM BEACH COUNTY LOCAL MITIGATION STRATEGY PLAN

Considered a motion to approve Resolution No. 7-2019, Adopting the 2020 Revised Palm Beach County Local Mitigation Strategy Plan, as recommended by staff.

**MOTION**

**Board Members Weisman/Lo Bello moved to approve the consent agenda, as recommended by staff.**

**The motion carried unanimously.**

**\*\*\*END OF CONSENT AGENDA\*\*\***

AGREEMENTS FOR PROFESSIONAL SERVICES

**MOTION**

**Board Members Weisman/Lo Bello moved to approve the following Agreements for Professional Services with Holtz Consulting Engineers, Inc., in the amount of \$440,452.50, as recommended by staff.**

<b>Lift Station No. 20 Replacement</b>	<b>\$209,964.50</b>
<b>Replacement of Surficial Aquifer Production Well HR-8A</b>	<b>\$ 97,138.00</b>
<b>Water Treatment System Risk and Resilience Assessment and Emergency Response Plan</b>	<b>\$133,350.00</b>

**The motion carried unanimously.**

DESIGN BUILD AUTHORIZATIONS

MOTION

Board Members Weisman/Lo Bello moved to approve the following Design Build Authorizations with Globaltech, Inc. in the aggregate amount of \$3,929,426.81, as recommended by staff.

PGA WWTP – Clarifier No. 2 Drive and Rake Mechanism Replacement	\$ 645,040.41
PGA WWTP – Headworks Improvements	\$1,967,997.00
Lift Station 19 and 68 Control Panel Replacement	\$ 322,258.59
Low Pressure Reverse Osmosis Interstage Boost and Energy Recovery Improvements – N2005	\$ 994,130.81

The motion carried unanimously.

PGA WWTP – RECLAIMED WATER MONITORING IMPROVEMENTS

MOTION

Board Members Weisman/Lo Bello moved to award bid for PGA WWTP – Reclaimed Water Monitoring to R2T, Inc., the lowest responsive bidder whose bid will best serve the public interest in the amount of \$519,000.00, with a supporting budget transfer of \$44,000 from R2046 – PGA WWTP Clarifier No. 2 Drive and Rake Mechanism Replacement, as recommended by staff.

The motion carried unanimously.

PGA WWTP – FILTER FEED POND BYPASS

MOTION

Board Members Weisman/Lo Bello moved to award contract for PGA Wastewater Treatment Plant, Filter Feed Pond Bypass to Hinterland Group, the lowest responsive bidder whose bid will best serve the public interest in the amount of \$827,300.00, with a supporting budget transfer of \$12,300 from R2052 – PGA WWTP Headworks Improvements, as recommended by staff.

The motion carried unanimously.

YEAR 2020 GROUP HEALTH/DENTAL/VISION/LIFE/DISABILITY INSURANCE BENEFITS PACKAGE

**MOTION**

**Board Members Weisman/Lo Bello moved to award Year 2020 Group Health/Dental/Vision/Life/Disability Insurance Benefits Package to Cigna (health), Solstice (dental), EyeMed (vision), Mutual of Omaha (basic life/AD&D/voluntary life/short-term disability/long-term disability) and Aetna Resources for Living (EAP) at a total annual program cost of \$1,931,549.03, resulting in a decrease of \$27,308.00 for the 2020 plan year, and to authorize staff to open any necessary bank accounts in accordance with vendor requirements and the Authority's standard policy and procedures, as recommended by staff. The motion carried unanimously.**

COMMENTS FROM THE BOARD

There were no comments from the board.

ATTORNEY'S REPORT

OTHER BUSINESS

STAFF REPORT

Executive Director Rim Bishop stated the attorney's report, engineer's report and the financial report were in the packet. Attorney Nathan Nason and Engineering Consultant Dave Holtz were present for any legal/engineering questions. Chief Financial Officer Daniela Russell was present for any financial report questions.

ADJOURNMENT

There being no further business to come before the board, Chair John D'Agostino adjourned the meeting at approximately 3:02 PM.

**APPROVAL:**

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JOHN D'AGOSTINO, CHAIR

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ROBERT WEISMAN, VICE CHAIR

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ANDREW LUKASIK, PRESIDENT PRO-TEM

\_\_\_\_\_  
RON FERRIS, MEMBER

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JOSEPH LO BELLO, MEMBER

**ATTEST:**

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DAWN PHILLIPS, DEPUTY CLERK