

**SEACOAST UTILITY AUTHORITY  
REGULAR MEETING & PUBLIC HEARING**

November 28, 2018  
Seacoast Utility Authority Board Room

**MINUTES**

CALL TO ORDER: 3:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL:

PRESENT: John D’Agostino, Vice Chair  
Ron Ferris, Member  
Joseph Lo Bello, Member  
Andrew Lukasik, Member

ALSO PRESENT: Nat Nason, General Counsel  
Rim Bishop, Executive Director  
Jessica Moore, Authority Clerk

ABSENT: Robert Weisman, President Pro-Tem

COMMENTS FROM THE PUBLIC

There were no comments from the public.

**\*\*\*OPENED PUBLIC HEARING\*\*\***

ORDINANCE NO. 1-2018, AN ORDINANCE OF THE AUTHORITY BOARD OF THE SEACOAST UTILITY AUTHORITY, PROVIDING FOR THE AMENDMENT OF THE AUTHORITY'S INVESTMENT POLICY, PROVIDING FOR THE REPEAL OF ANY INCONSISTENT PROVISIONS OF PRIOR INVESTMENT POLICIES AND PROVIDING FOR AN EFFECTIVE DATE.

**(Read by Authority Clerk)**

A. Public Comment

There were no comments from the public.

B. Board Comment/Deliberation

There were no comments from board members.

**MOTION**

**Board Members Lo Bello/Lukasik moved to approve first reading of Ordinance No. 1-2018 Providing for the Amendment of the Authority’s Investment Policy, Providing for the Repeal of any Inconsistent Provisions of Prior Investment Policies, as recommended by staff.**

**The motion carried unanimously.**

**\*\*\*CLOSED PUBLIC HEARING\*\*\***

**\*\*\*DETERMINED THE CONSENT AGENDA\*\*\***

**APPROVAL OF AGENDA**

Considered a motion to approve the agenda.

**APPROVAL OF MINUTES FOR MEETING OF OCTOBER 24, 2018**

Considered a motion to approve the minutes for meeting of October 24, 2018.

**AGREEMENTS**

**A. DEVELOPER AGREEMENTS**

1. Lenox North Beach

Considered a motion to approve execution of developer agreement for the project known as Lenox North Beach, as recommended by staff.

**B. SUPPLEMENTAL RECLAIMED WATER AGREEMENT**

1. Alton

Considered a motion to approve execution of Supplemental Reclaimed Water Agreement – Alton, as recommended by staff.

**RESOLUTION NO. 7-2018, INVESTMENT BROKER/DEALER SERVICES TO THE AUTHORITY**

Considered a motion to approve Resolution No. 7-2018, Investment Broker/Dealer Services to the Authority, as recommended by staff.

**RESOLUTION NO. 8-2018 – AMENDMENT TO SEACOAST UTILITY AUTHORITY ADMINISTRATIVE PROCEDURE AP/89-03, PURCHASING POLICY**

Considered a motion to approve Resolution no. 8-2018 - Amendment to Seacoast Utility Authority Administrative Procedure AP/89-03, Purchasing Policy, as recommended by staff.

BUDGET TRANSFER REQUEST – RECONSTRUCTION OF SURFICIAL AQUIFER PRODUCTION WELLS HR-9A, HR-11A, HR-14A, HR-16A AND HR18A

Considered a motion to approve Budget Transfer Request Reconstruction of Surficial Aquifer Wells HR-9A, HR-11A, HR-14A, HR-16A and HR18A, in the amount of \$65,600.00, as recommended by staff.

AUTHORITY BOARD MEETINGS FOR 2019

Considered a motion to approve Authority Board Meetings for 2019, as recommended by staff.

HOLIDAY SCHEDULE FOR 2019

Considered a motion to approve Holiday Schedule for 2019, as recommended by staff.

CONVERSION TO PERSONAL TIME-OFF

Considered a motion to approve conversion of existing vacation and sick leave to Personal Time-Off at an estimated current annual cost of \$91,000.00, as recommended by staff.

DESIGN BUILD AUTHORIZATION – HOOD ROAD REPUMP FACILITY SAND SEPARATOR – CHANGE ORDER NO. 1

Considered a motion to approve Globaltech, Inc. Design Build Authorization – Hood Road Repump Facility Sand Separator Change Order no. 1, in the amount of \$35,778.00, with required budget transfers in the amount of \$35,800.00, as recommended by staff.

DEMOLITION OF PGA WWTP W-3 PLANT WATER SYSTEM – CHANGE ORDER NO. 1

Considered a motion to approve Demolition of PGA WWTP W-3 Plant Water System – Change Order no. 1 with AM Construction Group, Inc., in the amount of \$33,054.38, with required budget transfers in the amount of \$33,600.00, as recommended by staff.

**MOTION**

**Board Lo Bello/Ferris moved to approve the consent agenda, as recommended by staff.**

**The motion carried unanimously.**

**\*\*\*END OF CONSENT AGENDA\*\*\***

ELECTRICAL SYSTEM IMPROVEMENTS, RICHARD ROAD AND LILAC STREET  
REPUMP STATIONS – AGREEMENT FOR PROFESSIONAL SERVICES

**MOTION**

**Board Members Lo Bello/Ferris moved to approve Electrical System Improvements, Richard Road and Lilac Street Repump Stations – Agreement for Professional Services with Holtz Consulting Engineers Inc., in the amount of \$112,961.00, recommended by staff.**

**The motion carried unanimously.**

NORTHLAKE BOULEVARD AND US 1 PIPELINE REPLACEMENT PROJECT –  
CONTRACTOR PREQUALIFICATION COMMITTEE

**MOTION**

**Board Members Lo Bello/Ferris moved to create the Northlake Boulevard and US 1 Pipeline Replacement Project Contractor Prequalification Committee and to appoint Board Member Bob Weisman, Chief Operating Officer Brandon Selle, P.E., and Executive Director Rim Bishop to serve as Committee Members.**

**The motion carried unanimously.**

COMMENTS FROM THE BOARD

There were no comments from the board.

OTHER BUSINESS

STAFF REPORT

Executive Director Rim Bishop stated the engineer's report and the financial report were in the packet. Engineering Consultant David Holtz was present for any engineering questions. Chief Financial Officer Daniela Russell was present for any financial report questions.

Attorney Nat Nason stated that mediation with Reynolds, Seacoast's membrane conversion project contractor, did not produce positive results. Reynolds has since established unacceptable preconditions to continued mediation, and it is thus likely that litigation will soon follow.

ADJOURNMENT

There being no further business to come before the board, President Pro-Tem Robert Weisman adjourned the meeting at approximately 3:08 PM.

**APPROVAL:**

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JOHN D'AGOSTINO, VICE CHAIR

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ROBERT WEISMAN, PRESIDENT PRO-TEM

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RON FERRIS, MEMBER

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JOSEPH LO BELLO, MEMBER

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ANDREW LUKASIK, MEMBER

**ATTEST:**

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JESSICA MOORE, AUTHORITY CLERK