

**SEACOAST UTILITY AUTHORITY
REGULAR MEETING**

November 15, 2017
Seacoast Utility Authority Board Room

MINUTES

CALL TO ORDER: 3:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL:

PRESENT: Ron Ferris, Chair
Robert Gebbia, Vice Chair
John D’Agostino, President Pro-Tem
Joseph Lo Bello, Member
Robert Weisman, Member

ALSO PRESENT: Nat Nason, General Counsel
Rim Bishop, Executive Director
Jessica Moore, Authority Clerk

COMMENTS FROM THE PUBLIC

There were no comments from the public.

*****DETERMINE THE CONSENT AGENDA*****

APPROVAL OF AGENDA

Moved to approve the agenda.

APPROVAL OF MINUTES FOR MEETING OF OCTOBER 25, 2017

Moved to approve the minutes for meeting of October 25, 2017

AGREEMENTS

- A. DEVELOPER AGREEMENTS
1. Alton Neighborhood 3 Phase E
 2. Alton Neighborhood 4 Phase F

Moved to approve execution of developer agreements for the projects known as Alton Neighborhood 3 Phase E and Alton Neighborhood 4 Phase F, as recommended by staff.

AUTHORITY BOARD MEETINGS FOR 2018

Moved to approve Authority Board Meetings for 2018, as recommended by staff.

HOLIDAY SCHEDULE FOR 2018

Moved to approve Holiday Schedule for 2018, as recommended by staff.

ADMINISTRATIVE PROCEDURE AP/89-02 – APPROVAL OF CONSTRUCTION AND ENGINEERING CHANGE ORDERS AMENDMENT

Moved to adopt Administrative Procedure AP/89-02 – Approval of Construction and Engineering Change Orders Amendment, as recommend by staff.

MOTION

Board Members D’Agostino/Weisman moved to approve the consent agenda, as recommended by staff.

The motion carried unanimously.

*****END OF CONSENT AGENDA*****

LAWN MAINTENANCE SERVICES

MOTION

Board Members Weisman/Gebbia moved to award Lawn Maintenance Services contract to the firms indicated below, the lowest responsive bidders whose bid will best serve the public interest, in the annual amount of \$79,494.00, as recommended by staff.

Site#1 PGAWWTP -	A Cut Above Landscape	\$18,900
Site#2 RRWTP -	Luna Landscaping	\$7,500
Site#3 HR Well Field -	A Cut Above Landscaping	\$3,000
Site#4 Lilac Street -	Duval Landscape	\$6,390
Site#5 Anchorage PS -	A Cut Above Landscaping	\$3,600
Site#6 PS #118 -	A Cut Above Landscaping	\$3,900
Site#7 HR Admin Complex-	Duval Landscape	\$17,304
Site#8 Hood Road WTP -	A Cut Above Landscaping	\$18,900

Total: \$79,494

The motion carried unanimously.

DESIGN BUILD AUTHORIZATION – LIFT STATION 100, 101, 102 AND 116 CONTROL PANEL REPLACEMENT

MOTION

Board Members Weisman/Lo Bello moved to approve Design Build Authorization – Lift Station 100, 101, 102 and 116 Control Panel Replacement with Globaltech, Inc., in the amount of \$330,086.00, and a supporting budget transfer of \$180,100.00 from R1827 – Annual Sewer and Force Main Replacements to R1825 – Lift Station Control Panel Replacement, as recommended by staff.

The motion carried unanimously.

DESIGN BUILD AUTHORIZATION – PGA WWTP BIOLOGICAL ODOR CONTROL SITE IMPROVEMENTS – CHANGE ORDER NO. 3

MOTION

Board Members Weisman/Lo Bello moved to approve Globaltech, Inc., Design Build Authorization – PGA WWTP Biological Odor Control Site Improvements – Change Order No. 3, in the amount of \$11,557.96, as recommended by staff.

The motion carried unanimously.

HOOD ROAD WELLFIELD ELECTRICAL IMPROVEMENTS – AGREEMENT FOR PROFESSIONAL SERVICES

MOTION

Board Members Weisman/Gebbia_ moved to approve Hood Road Wellfield Electrical Improvements – Agreement for Professional Services with Holtz Consulting Engineers, Inc., in the amount of \$204,597.00, as recommended by staff.

The motion carried unanimously.

RECONSTRUCTION OF SURFICIAL AQUIFER PRODUCTION WELLS HR-9A, HR-11A, HR14A, HR-16A AND HR18A – AGREEMENT FOR PROFESSIONAL SERVICES

MOTION

Board Members Weisman/D’Agostino moved to approve Reconstruction of Surficial Aquifer Production Wells HR-9A, HR-11A, HR-14A, HR-16A and HR18A - Agreement for Professional Services with Holtz Consulting Engineers, Inc., in the amount of \$176,053.00, as recommended by staff.

The motion carried unanimously.

OTHER BUSINESS
STAFF REPORT

Executive Director Rim Bishop stated the engineer's report and the financial report were in the packet. Engineering Consultant David Holtz was present for any engineering questions. Finance Director Daniela' Russell was present for any financial report questions.

SEACOAST'S PAY AND CLASSIFICATION STUDY

Executive Director Rim Bishop asked the board for direction on whether or not the consultant should make a presentation of the Evergreen Solutions, LLC. pay and classification study at the next Seacoast Board Meeting.

MOTION

Board Members D'Agostino/Weisman moved to approve the recommendation of the consultant for Seacoast's Pay and Classification Study, effective immediately.

The motion carried unanimously.

ADJOURNMENT

There being no further business to come before the board, Chair Ron Ferris adjourned the meeting at approximately 3:03PM.

APPROVAL:

RON FERRIS, CHAIR

ROBERT GEBBIA, VICE CHAIR

JOHN D'AGOSTINO, PRESIDENT PRO-TEM

JOSEPH LO BELLO, MEMBER

ROBERT WEISMAN, MEMBER

ATTEST:

JESSICA MOORE, AUTHORITY CLERK