

**SEACOAST UTILITY AUTHORITY
REGULAR MEETING**

October 24, 2018
Seacoast Utility Authority Board Room

MINUTES

CALL TO ORDER: 3:03 PM

PLEDGE OF ALLEGIANCE

ROLL CALL:

PRESENT: Robert Weisman, President Pro-Tem
Ron Ferris, Member
Joseph Lo Bello, Member

ALSO PRESENT: Nat Nason, General Counsel
Rim Bishop, Executive Director
Jessica Moore, Authority Clerk

ABSENT: John D'Agostino, Vice Chair
Andrew Lukasik, Member

COMMENTS FROM THE PUBLIC

There were no comments from the public.

*****DETERMINED THE CONSENT AGENDA*****

APPROVAL OF AGENDA

Considered a motion to approve the agenda.

APPROVAL OF MINUTES FOR MEETING OF SEPTEMBER 26, 2018

Considered a motion to approve the minutes for meeting of September 26, 2018.

CERTIFICATE OF NO DEFAULT

Considered a motion to approve annual certificate of no default, as recommended by staff.

BAD DEBT AND MISCELLANEOUS BAD DEBT WRITE-OFF, FISCAL 2016/2017

Considered a motion to declare accounts receivable Bad Debt Write-Off - in the amount of \$36,146.76 or 0.068% of billed revenue, respectively, to be uncollectable, as recommended by staff.

SEMIANNUAL INVESTMENT ANALYSIS REPORT

Considered a motion to receive and file the Semiannual Investment Analysis Report, as of September 30, 2017, as recommended by staff.

TERMINATION OF UTILITY EASEMENT – PALM BEACH GARDENS GOLF COURSE

Considered a motion to approve Termination of Utility Easement – Palm Beach Gardens Golf Course, as recommended by staff.

REPLACEMENT OF SECURITY VIDEO EQUIPMENT

Considered a motion to authorize Replacement of Security Video Equipment with Audio Video Systems, Inc., pursuant to the terms of the competitively bid Palm Beach County contract, in the amount of \$124,966.34, as recommended by staff.

WATER TREATMENT CHEMICAL – ANTISCALANT PIGGYBACK CONTRACT APPROVAL

Considered a motion to approve purchase of Water Treatment Chemical - Antiscalant with American Water Chemicals, Inc. through September 2020, pursuant to the terms of the competitively bid Town of Jupiter Contract, at the price of \$0.345/lb, estimated annual cost of \$162,200.00, as recommended by staff.

EASTPOINTE FORCE MAIN IMPROVEMENTS – LIFT STATIONS 41 AND 44, CHANGE ORDER NO. 1

Considered a motion to approve Eastpointe Force Main Improvements – Lift Stations 41 and 44, Change Order No. 1 with B&B Underground, in the amount of \$25,582.10, as recommended by staff.

MOTION

Board Members Ferris/Lukasik moved to approve the consent agenda, as recommended by staff.

The motion carried unanimously.

*****END OF CONSENT AGENDA*****

RATE EVALUATION – WATER, SEWER AND RECLAIMED WATER RATE STUDY PROPOSAL 2018

MOTION

Board Members Ferris/Lukasik moved to approve Rate Evaluation – Water, Sewer and Reclaimed Water Rate Study Proposal 2018 with Environmental Financial Group, Inc. in the amount of \$88,650.00, as recommended by staff.

The motion carried unanimously.

PURCHASE OF JET VAC TRUCK

MOTION

Board Members Ferris/Lukasik moved to approve Purchase of Jet Vac Truck with Southern Sewer Equipment Sales, pursuant to the terms of the competitively bid Florida Sheriff's Association Contract No. FSA18-VEH16.0, Specification No. 53, for a total price of \$403,185.66, with required budget transfers in the amount of \$3,200.00, as recommended by staff.

The motion carried unanimously.

RECONSTRUCTION OF SURFICIAL AQUIFER PRODUCTION WELLS HR-9A, HR-11A, HR-14A, HR-16A AND HR-18A – HYDROGEOLOGIC CONSULTING AGREEMENT FOR PROFESSIONAL SERVICES

MOTION

Board Members Ferris/Lukasik moved to approve Replacement of Surficial Aquifer Production Wells HR-9A, HR-11A, HR-14A, HR-16A and HR-18A – Hydrogeologic Consulting Agreement for Professional Services with JLA Geosciences, Inc., in the amount of \$220,625.00, recommended by staff.

The motion carried unanimously.

RECONSTRUCTION OF SURFICIAL AQUIFER PRODUCTION WELLS HR-9A, HR-11A, HR-14A, HR-16A AND HR18A

MOTION

Board Members Ferris/Lukasik moved to award bid for Reconstruction of Surficial Aquifer Production Wells HR-9A, HR-11A, HR-14A, HR-16A and HR-18A to Florida Design Drilling Corporation, the lowest responsive bidder whose bid will best serve the public interest, in the amount of \$2,594,949.00, as recommended by staff.

The motion carried unanimously.

PGA WASTEWATER TREATMENT PLANT BLOWER BUILDING, NITRIFIED RECYCLE (NRCY) PUMP STATION AND MISCELLANEOUS ELECTRICAL IMPROVEMENTS

MOTION

Board Members Ferris/Lukasik moved to award contract for PGA Wastewater Treatment Plant Blower Building, Nitrified Recycle (NRCY) Pump Station and Miscellaneous Electrical Improvements to R2T, Inc., the lowest responsive bidder whose bid will best serve the public interest, in the amount of \$4,779,764, as recommended by staff.

The motion carried unanimously.

YEAR 2019 GROUP HEALTH/DENTAL/LIFE/DISABILITY/EAP INSURANCE BENEFITS PACKAGE

Board Member Ron Ferris stated that he did have some issues in regards to the recommended increase for employee contributions to the PPO policy. Mr. Ferris was concerned that all of an employee's yearly salary increase would have to go toward insurance. Executive Director Rim Bishop informed him that this is not the case and employees have the option to enroll in the Authority's HMO plan.

MOTION

Board Members Ferris/Lukasik moved to award year 2019 Group Medical Insurance contract to BlueCross BlueShield of Florida dba FloridaBlue, Dental Insurance to Lincoln Financial, and Employee Assistance Plan to AETNA at a total annual program cost of \$2,009,022.36, resulting in an increase of \$17,759.28 for the 2019 plan year, as recommended by staff.

The motion carried unanimously.

SITE ACQUISITION, 9290 PARK LANE, PALM BEACH GARDENS (RICHARD ROAD WELLFIELD SITE)

MOTION

Board Members Lukasik/Ferris moved to authorize the Executive Director to execute such documents on behalf of Seacoast Utility Authority as are required to acquire title to the 6.12-acre parcel at 9290 Park Lane, Palm Beach Gardens (Richard Road Wellfield Site), at a price not to exceed \$899,600.00 including sales commission, as recommended by staff.

The motion carried unanimously.

RECALCULATION OF BOARD MEMBER VOTING SHARE

MOTION

Board Members Ferris/Lukasik moved to ratify weighted voting share allocation for the period 2018 through 2021 as follows: Lake Park 6%; North Palm Beach 12%; Palm Beach Gardens 60%; Juno Beach 2%; and Palm Beach County 20%.

The motion carried unanimously.

COMMENTS FROM THE BOARD

There were no comments from the board.

OTHER BUSINESS

STAFF REPORT

Executive Director Rim Bishop stated the engineer's report and the financial report were in the packet. Engineering Consultant David Holtz was present for any engineering questions. Finance Department Manager Christine Guison was present for any financial report questions.

ADJOURNMENT

There being no further business to come before the board, President Pro-Tem Robert Weisman adjourned the meeting at approximately 3:08 PM.

APPROVAL:

JOHN D'AGOSTINO, VICE CHAIR

ROBERT WEISMAN, PRESIDENT PRO-TEM

RON FERRIS, MEMBER

JOSEPH LO BELLO, MEMBER

ANDREW LUKASIK, MEMBER

ATTEST:

JESSICA MOORE, AUTHORITY CLERK