

**SEACOAST UTILITY AUTHORITY
REGULAR MEETING**

September 26, 2018
Seacoast Utility Authority Board Room

MINUTES

CALL TO ORDER: 3:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL:

PRESENT: John D’Agostino, Vice Chair
Ron Ferris, Member
Joseph Lo Bello, Member

ALSO PRESENT: Nat Nason, General Counsel
Rim Bishop, Executive Director
Jessica Moore, Authority Clerk

ABSENT: Andrew Lukasik, Member
Robert Weisman, President Pro-Tem

COMMENTS FROM THE PUBLIC

Joan Altwater, homeowner in Cypress Hollow, Palm Beach Gardens, addressed the board in regards to the system-wide boil water advisory. She is concerned that customers were not informed in a timely manner and there is no backup generator in place.

Executive Director Rim Bishop informed the customer that there are five emergency generators in operation. Switchgear designed to transfer power from the generator operating the high service pumps failed and the resulting power interruption resulted in a system wide pressure drop. Mr. Bishop stated that regulations require public water suppliers to issue a boil water advisory when water pressure drops below 20 psi, and this occurred at multiple locations throughout the service area.

Mr. Bishop further informed the customer that Seacoast utilized six separate communication media to publicly inform customers of the advisory. The single greatest communications obstacle seems to have been the absence of current customer phone numbers for the “robo call” that was made. In addition to this, he noted that it is quite difficult to reach customers served by master meters since the only phone number Seacoast has for these is generally that of the property association or property manager.

Mr. Bishop informed the customer that he would be very happy to speak with her if she has any additional questions.

*****DETERMINED THE CONSENT AGENDA*****

APPROVAL OF AGENDA

Considered a motion to approve the agenda.

APPROVAL OF MINUTES FOR MEETING OF AUGUST 22, 2018

Considered a motion to approve the minutes for meeting of August 22, 2018.

RESOLUTION NO. 6-2018, AMENDING SEACOAST UTILITY AUTHORITY SERVICE CODE

Considered a motion to approve Resolution No. 6-2018, Amending Seacoast Utility Authority Service Code, as recommended by staff.

DESIGN BUILD SERVICES – CONTINUING SERVICES AGREEMENT EXTENSION

Considered a motion to approve Design Build Services – Continuing Services Agreement Extension with Globaltech, Inc, as recommended by staff.

LEASE OF VEHICLES

Considered a motion to waive competitive bidding provisions of Administrative Procedure AP/89-030 and approve Lease of Vehicles with Enterprise Fleet Management, pursuant to the terms of the competitively bid Tips-USA Purchasing Cooperative, in an amount not to exceed \$435,777.00, as recommended by staff.

PARTIAL RELEASE OF UTILITY EASEMENT – PIRATE’S WELL RESTAURANT, ALT-A1A

Considered a motion to approve Partial Release of Utility Easement – Pirate’s Well Restaurant, Alt-A1A, as recommended by staff.

WASTEWATER TREATMENT CHEMICAL – POLYMER PIGGYBACK CONTRACT EXTENSION

Considered a motion to approve Wastewater Treatment Chemical – Polymer Piggyback Contract Extension pursuant to the terms of the Indian River County Contract with SNF Polydyne through September 2019, at a price of \$1.12/lb., estimated annual cost of \$69,000.00, as recommended by staff.

WATER/WASTEWATER TREATMENT CHEMICAL CONTRACT EXTENSION – LIQUID CHLORINE

Considered a motion to approve Water/Wastewater Treatment Chemical Contract Extension – Liquid Chlorine through September 2019 with Brenntag Mid-South, in the amount of \$527.00/ton, estimated annual cost of \$243,810.00, as recommended by staff.

WATER TREATMENT PLANT – PHASE 1 ELECTRICAL SYSTEMS MAINTENANCE AGREEMENT

Considered a motion to approve Water Treatment Plant – Phase 1 Electrical Systems Maintenance Agreement with Schneider Electric, in the amount of \$69,545.00, as recommended by staff.

MOTION

Board Members Ferris/Lo Bello moved to approve the consent agenda, as recommended by staff.

The motion carried unanimously.

*****END OF CONSENT AGENDA*****

HOOD ROAD WELLFIELD ELECTRICAL IMPROVEMENTS

MOTION

Board Members Ferris/Lo Bello moved to award bid for Hood Road Wellfield Electrical Improvements to Chinchor Electric, Inc., the lowest responsive bidder whose bid will best serve the public interest, in the amount of \$1,380,910.00, with required budget transfers in the amount of \$285,800.00, as recommended by staff.

The motion carried unanimously.

PURCHASE OF MELT BLOWN CARTRIDGE FILTERS

MOTION

Board Members Ferris/Lo Bello moved to award bid for Purchase of Melt Blown Cartridge Filters to Harn R/O Systems, Inc., the lowest responsive bidder whose bid will best serve the public interest, in the amount of \$10.00 per filter, estimated annual cost of \$189,000.00, as recommended by staff.

The motion carried unanimously.

SITE ACQUISITION, LIFT STATION NO. 1, PALM BEACH GARDENS – REQUEST FOR ADDITIONAL FUNDING

MOTION

Board Members Lo Bello/Ferris moved to approve Site Acquisition, Lift Station No. 1, Palm Beach Gardens – Request for Additional Funding, at a price not to exceed \$110,000.00, as recommended by staff.

The motion carried unanimously.

DESIGN BUILD AUTHORIZATIONS

MOTION

Board Members Ferris/Lo Bello moved to approve the following Globaltech, Inc. Design Build Authorizations in the aggregate amount of \$943,315.39, with required budget transfers in the amount of \$13,300.00, as recommended by staff.

PGA WWTP Valve Actuator Replacement – Phase 1, Change Order no. 1	\$24,951.22
PGA WWTP Valve Actuator Replacement – Phase 2	\$341,475.86
PGA WWTP Headworks Lift Station Improvements	\$98,289.07
Lift Station 11, 55, 84 and 87 Control Panel Replacement	\$302,071.93
Membrane Evaluation and Changeout for the LPRO System	\$80,000.00
HYDAC Filter Platforms at Richard Road and Lilac Repump Stations	\$96,527.31

The motion carried unanimously.

PGA WASTEWATER TREATMENT PLANT, FILTER FEED BYPASS – AGREEMENT FOR PROFESSIONAL SERVICES

MOTION

Board Members Ferris/Lo Bello moved to approve PGA Wastewater Treatment Plant, Filter Feed Bypass – Agreement for Professional Services with Holtz Consulting Engineers, Inc., in the amount of \$101,334.50, as recommended by staff.

The motion carried unanimously.

WESTERN SERVICE AREA WATER AND FORCE MAIN EXTENSIONS – AGREEMENT FOR PROFESSIONAL SERVICES

MOTION

Board Members Lo Bello/Ferris moved to approve Western Service Area Water and Force Main Extensions – Agreement for Professional Services with Chen Moore Associates, Inc., in the amount of \$105,110.00, as recommended by staff.

The motion carried unanimously.

HOOD ROAD ADMINISTRATIVE COMPLEX – AMENDMENTS TO AGREEMENTS FOR PROFESSIONAL SERVICES

MOTION

Board Members Ferris/Lo Bello moved to approve Hood Road Administrative Complex – Amendments to Agreements for Professional Services, as indicated below, and as recommended by staff:

Architectural Services, REG Architects, Inc., in the amount of \$791,899.00.

Site Civil Engineering Services, Chen Moore Associates, Inc., in the amount of \$23,255.00.

The motion carried unanimously.

SITE ACQUISITION, 9290 PARK LANE, PALM BEACH GARDENS (RICHARD ROAD WELLFIELD SITE)

Board Member Joe Lo Bello asked if there was any conflict of interest with the City of Palm Beach Gardens voting on this board item. Attorney Nat Nason said there was no conflict with Mr. Ferris voting on this matter.

Mr. Lo Bello thanked the City of Palm Beach Gardens for working with Seacoast on the acquisition.

MOTION

Board Members Lo Bello/Ferris moved to authorize staff to proceed with Site Acquisition, 9290 Park Lane, Palm Beach Gardens (Richard Road Wellfield Site), at a price not to exceed \$899,600.00 including sales commission, with required budget transfers in the amount of \$970,000.00, as recommended by staff.

Mr. Ferris asked what the additional \$70,000 encumbrance is for. Mr. Bishop stated it is for possible site improvements.

The motion carried unanimously.

COMMENTS FROM THE BOARD

Mr. Ferris stated that it was a pleasure working with Mr. Bishop on the Richard Road property purchase. Mr. Ferris also thanks the City of Palm Beach Gardens council.

Mr. Bishop indicated that the city council's questions were thoroughly on point and probing, and that it was clear that the council had the best long term interest of its citizens at heart. He also expressed his appreciation to City staff.

OTHER BUSINESS
STAFF REPORT

Executive Director Rim Bishop stated the engineer's report and the financial report were in the packet. Engineering Consultant David Holtz was present for any engineering questions. Finance Department Manager Christine Guison was present for any financial report questions.

ADJOURNMENT

There being no further business to come before the board, President Pro-Tem Robert Weisman adjourned the meeting at approximately 3:16 PM.

APPROVAL:

JOHN D'AGOSTINO, VICE CHAIR

ROBERT WEISMAN, PRESIDENT PRO-TEM

RON FERRIS, MEMBER

JOSEPH LO BELLO, MEMBER

ANDREW LUKASIK, MEMBER

ATTEST:

JESSICA MOORE, AUTHORITY CLERK