

**SEACOAST UTILITY AUTHORITY  
REGULAR MEETING**

August 26, 2020  
Seacoast Utility Authority Board Room

**MINUTES**

**CALL TO ORDER:** 3:00 PM

**ROLL CALL:**

**PRESENT:** John D’Agostino, Chair  
Robert Weisman, Vice-Chair  
Andrew Lukasik, President Pro-Tem  
Ron Ferris, Member  
Joseph Lo Bello, Member

**ALSO PRESENT:** Nat Nason, General Counsel  
Rim Bishop, Executive Director  
Jessica Moore, Authority Clerk

**COMMENTS FROM THE PUBLIC**

There were no comments from the public.

**\*\*\*OPENED THE PUBLIC WORKSHOP\*\*\***

**RESOLUTION NO. 1-2020, A RESOLUTION OF THE AUTHORITY BOARD OF THE SEACOAST UTILITY AUTHORITY; ADOPTING THE ANNUAL OPERATING AND CAPITAL BUDGETS FOR THE FISCAL YEAR OCTOBER 1, 2020 TO SEPTEMBER 30, 2021 INCLUDING DEBT SERVICE FOR SEACOAST UTILITY AUTHORITY; AUTHORIZING AN INDEXED 1.5% INCREASE TO ALL WATER, SEWER, AND RECLAIMED WATER RATES EFFECTIVE OCTOBER 1, 2020; AUTHORIZING LINE ITEM BUDGET TRANSFERS BETWEEN DEPARTMENTS; AND PROVIDING FOR AN EFFECTIVE DATE**  
**(Read by Chair John D’ Agostino)**

A. Board Comment/Deliberation

Mr. D’Agostino commented on the idea of paying off debt sooner with the additional amount of money in savings. Executive Director Rim Bishop stated the debt cannot legally be paid off any sooner than what is planned. Chief Financial Officer Daniela Russell confirmed this.

B. Public Comment

There were no comments from the public.

**MOTION**

**Board Members Weisman/Lo Bello moved to approve Resolution No. 1-2020, as recommended by staff.**

**The motion carried unanimously.**

ORDINANCE NO. 1-2020, AN ORDINANCE OF THE AUTHORITY BOARD OF THE SEACOAST UTILITY AUTHORITY, PROVIDING FOR THE AMENDMENT OF THE AUTHORITY'S INVESTMENT POLICY, PROVIDING FOR THE REPEAL OF ANY INCONSISTENT PROVISIONS OF PRIOR INVESTMENT POLICIES AND PROVIDING FOR AN EFFECTIVE DATE.

**(Read by Authority Clerk Jessica Moore)**

A. Board Comment/Deliberation

There were no comments from board members.

B. Public Comment

There were no comments from the public.

**MOTION**

**Board Members Weisman/Lo Bello moved to approve first reading of Ordinance No. 1-2020, Providing for the Amendment of the Authority's Investment Policy and providing for the repeal of any inconsistent provisions of prior investment policies, as recommended by staff.**

**The motion carried unanimously.**

**\*\*\*CLOSED PUBLIC WORKSHOP\*\*\***

**\*\*\*DETERMINED THE CONSENT AGENDA\*\*\***

**APPROVAL OF AGENDA**

Considered a motion to approve the agenda.

**APPROVAL OF MINUTES FOR MEETING OF JULY 22, 2020**

Considered a motion to approve the minutes for meeting of July 22, 2020.

**WATER/WASTEWATER TREATMENT CHEMICAL – LIQUID CHLORINE**

Considered a motion to approve the purchase of Water/Wastewater Treatment Chemical – Liquid Chlorine with Brenntag Mid-South, pursuant to the terms of the competitively bid Town of Jupiter contract through September 2021, in the amount of \$517.00/ton, estimated annual cost of \$272,405.00, as recommended by staff.

**WATER TREATMENT CHEMICAL – SODIUM HYPOCHLORITE**

Considered a motion to authorize the purchase of Sodium Hypochlorite from Allied Universal Corp., pursuant to the terms of the competitively bid Charlotte County contract through September 2020, in the amount of \$0.554/gallon, estimated annual cost of \$155,700.00, as recommended by staff.

PGA WASTEWATER TREATMENT PLANT, FILTER FEED POND BYPASS – CONSTRUCTION CHANGE ORDER NO. 1

Considered a motion to approve PGA Wastewater Treatment Plant, Filter Feed Pond Bypass – Construction Change Order no. 1, in the amount of \$90,791.35 with a supporting budget transfer of \$93,000.00 from R2044 – Electrical Vault Modifications, as recommended by staff.

ANNUAL SPECIALITY VENDOR REVIEW

Considered a motion to approve staff’s Annual Specialty Vendor Review and recommendations in accordance with Administrative Procedure AP89-030.

RESOLUTION NO. 2-2020, AMENDING SEACOAST UTILITY AUTHORITY SERVICE CODE

Considered a motion to approve Resolution No. 2-2020, Amending Seacoast Utility Authority Service Code, as recommended by staff.

RESOLUTION NO. 3-2020, INVESTMENT BANK ACCOUNT AUTHORIZATION

Considered a motion to approve Resolution No. 3-2020, Investment Bank Account Authorization, as recommended by staff.

JANITORIAL SERVICES – CONTRACT AMENDMENT

Considered a motion to approve Janitorial Services – Contract Amendment with TruPro Cleaning, Inc., increasing the fee to \$6,881.53/month, estimated annual cost of \$82,578.36, as recommended by staff.

LIFT STATION NO. 26 FORCE MAIN REPLACEMENT

Considered a motion to award Lift Station No. 26 Force Main Replacement contract to Almazon Construction, Inc., the lowest responsive bidder whose bid will best serve the public interest in the amount of \$99,951.00, as recommended by staff.

**MOTION**

**Board Members Weisman/Lo Bello moved to approve the consent agenda, as recommended by staff.**

**The motion carried unanimously.**

**\*\*\*END OF CONSENT AGENDA\*\*\***

HOOD ROAD ADMINISTRATIVE COMPLEX – PRIME CONTRACTOR CHANGE ORDER (“PCCO”) NO. 016

**MOTION**

**Board Members Weisman/Lo Bello moved to approve Hood Road Administrative Complex – PCCO No. 016, increasing the contract amount by \$221,403.64 with a supporting budget transfer of \$400,000.00 from R2010 – PGA National Golf Club Estates Neighborhood Infrastructure Improvements, as recommended by staff.**

**The motion carried unanimously.**

NORTHLAKE BOULEVARD AND US 1 PIPELINE REPLACEMENT PROJECT – PHASE 2A ENGINEERING DESIGN AND SERVICES DURING CONSTRUCTION

**MOTION**

**Board Members Weisman/Lo Bello moved to approve Northlake Boulevard and US 1 Pipeline Replacement Project – Phase 2A, Engineering Design and Services During Construction, with Hazen and Sawyer, in the amount of \$351,214.00 as recommended by staff.**

**The motion carried unanimously.**

PGA WWTP SCUM PUMP STATION REPLACEMENT

**MOTION**

**Board Members Weisman/Lo Bello moved to award PGA WWTP Scum Pump Station Replacement contract to Hinterland Group, the lowest responsive bidder whose bid will best serve the public interest in the amount of \$618,400.00, as recommended by staff.**

**The motion carried unanimously.**

RECLAIMED WATER TELEMETRY UPGRADES

**MOTION**

**Board Members Weisman/Lo Bello moved to award Reclaimed Water Telemetry Upgrades contract to CC Control Corporation, the lowest responsive bidder whose bid will best serve the public interest in the amount of \$532,900.00, with a supporting budget transfer of \$233,000 from R2010 – PGA National Golf Club Estates Neighborhood Infrastructure Improvements, as recommended by staff.**

**The motion carried unanimously.**

AUDITING SERVICES AGREEMENT NEGOTIATION

MOTION

**Board Members Weisman/Lo Bello moved to authorize Auditing Services Agreement Negotiation to staff with Mauldin & Jenkins, LLC, in the amount of \$ 114,750.00 and subject to board approval, as recommended by the Authority's Audit Selection Committee.**

**The motion carried unanimously.**

PROPERTY/CASUALTY WORKERS' COMPENSATION INSURANCE

MOTION

**Board Members Weisman/Lo Bello moved to approve Property/Casualty/Workers' Compensation Insurance coverages for FY 2020/2021 at a total annual premium of \$673,687.00, pending Storage Tank renewal quote, as recommended by staff.**

**The motion carried unanimously.**

COMMENTS FROM THE BOARD

Mr. Bob Weisman extended his compliments to staff on the move to into the new facilities. Mr. D'Agostino and Mr. Lo Bello also complimented staff.

STAFF REPORT

Executive Director Rim Bishop stated the engineer's report and the financial report were in the packet. Chief Operations Officers Brandon Selle was present for any engineer report questions. Chief Financial Officer Daniela Russell was present for any financial report questions.

ADJOURNMENT

There being no further business to come before the board, Chair John D'Agostino adjourned the meeting at approximately 3:17 PM.

**APPROVAL:**

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JOHN D'AGOSTINO, CHAIR

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ROBERT WEISMAN, VICE CHAIR

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ANDREW LUKASIK, PRESIDENT PRO-TEM

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RON FERRIS, MEMBER

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JOSEPH LO BELLO, MEMBER

**ATTEST:**

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JESSICA MOORE, AUTHORITY CLERK