

**SEACOAST UTILITY AUTHORITY  
REGULAR MEETING**

May 23, 2018  
Seacoast Utility Authority Board Room

**MINUTES**

CALL TO ORDER: 3:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL:

PRESENT: John D’Agostino, Vice Chair  
Robert Weisman, President Pro-Tem  
Ron Ferris, Member  
Andrew Lukasik, Member

ALSO PRESENT: Nat Nason, General Counsel  
Rim Bishop, Executive Director  
Jessica Moore, Authority Clerk

ABSENT: Joseph Lo Bello, Member

COMMENTS FROM THE PUBLIC

There were no comments from the public.

**\*\*\*DETERMINE THE CONSENT AGENDA\*\*\***

APPROVAL OF AGENDA

Consider a motion to approve the agenda.

APPROVAL OF MINUTES FOR MEETING OF APRIL 25, 2018

Consider a motion to approve the minutes for meeting of April 25, 2018.

AGREEMENTS

A. DEVELOPER AGREEMENTS

1. Alton Neighborhood 5 Phase II
2. First Amendment to Developer Agreement – Place of Hope – Lane Outreach Center

Consider a motion to approve execution of Developer Agreement – Alton Neighborhood 5 Phase II and First Amendment to Developer Agreement – Place of Hope – Lane Outreach Center, as recommended by staff.

TEMPORARY CONSTRUCTION EASEMENT – CONGRESS AVENUE EXTENSION PROJECT

Consider a motion to approve Temporary Construction Easement – Congress Avenue Extension Project, as recommended by staff.

PARTIAL RELEASE OF UTILITY EASEMENT – PGA NATIONAL SHOPS ON THE GREEN, POLLO TROPICAL

Consider a motion to approve Partial Release of Utility Easement – PGA National Shops on the Green, Pollo Tropical, as recommended by staff.

RESOLUTION NO. 4-2018, AUTHORIZING FACSIMILE SIGNATURES ON BANK ACCOUNTS

Consider a motion to approve Resolution No, 4-2018, Authorizing Facsimile Signatures on Bank Accounts, as recommended by staff.

FIRST AMENDMENT TO FIRST RESTATED INTERLOCAL AGREEMENT – PALM BEACH COUNTY BULK SERVICES

Consider a motion to First Amendment to First Restated Interlocal Agreement – Palm Beach County Bulk Service, as recommended by staff.

**MOTION**

**Board Members Weisman/Ferris moved to approve the consent agenda, as recommended by staff.**

**The motion carried unanimously.**

**\*\*\*END OF CONSENT AGENDA\*\*\***

MEMORANDUM OF UNDERSTANDING FOR USE OF PGA WASTEWATER PLANT, CITY OF PALM BEACH GARDENS

**MOTION**

**Board Members Weisman/Lukasik moved to approve Memorandum of Understanding for Use of PGA Wastewater Treatment Plant with the City of Palm Beach Gardens, authorizing the limited use of PGA Wastewater Plant property for temporary hurricane debris storage and event overflow parking, as recommended by staff.**

**The motion carried unanimously.**

PROCLAMATION NO. 3-2018 – RECOGNIZING THE RETIREMENT OF BILLING/CUSTOMER SERVICE DEPARTMENT MANAGER BONNIE EVANS

Board Chair John D’Agostino informed Ms. Evans that although Seacoast will miss her, she is sure to enjoy the rest of her life’s journey.

Mr. D’Agostino read aloud the Proclamation honoring Ms. Evans.

Ms. Evans thanked Executive Director Rim Bishop for the opportunity to serve Seacoast.

Board Member Ron Ferris also expressed his gratitude to Ms. Evans, presented her a framed resolution approved by the Palm Beach Gardens City Council, and announced that a paver bearing her name will be placed in the walkway outside City Hall in her honor.

Mr. Bishop explained that for over four decades, Ms. Evans has handled Seacoast’s most difficult and challenging customer service issues, always with compassion and dignity for the customer, but in a manner resulting in remarkably low bad debt. He expressed his appreciation for her contribution and for all she has meant to Seacoast’s work force and stated that she will be very hard to replace.

Ms. Evans thanked Mr. Bishop and the board.

DEMOLITION OF PGA WWTP W-3 PLANT WATER SYSTEM

**MOTION**

**Board Members Weisman/Ferris moved to reject One Call Florida, Inc. bid for Demolition of PGA WWTP W-3 Plant Water System and award contract to AM Construction Group, Inc., the lowest responsive bidder whose bid will best serve the public interest, in the amount of \$184,600.00, and a supporting budget transfer of \$180,794.00 (\$90,397.00 from R1824 – Treatment Plant Replacement and \$90,397.00 from R1821 – Motor Replacement) to N1820 – Demolition of W3 System at the PGA WWTP, as recommended by staff.**

**The motion carried unanimously.**

CLEANING OF RAW WATER PIPELINES

**MOTION**

**Board Members Weisman/Ferris moved to approve proposal of Cleaning of Raw Water Pipelines with Professional Piping Services, Inc., pursuant to the terms of the competitively bid Pinellas County Contract, in the amount of \$229,718.40, as recommended by staff.**

**The motion carried unanimously.**

EASTPOINTE FORCE MAIN IMPROVEMENTS – LIFT STATIONS 41 AND 44

**MOTION**

**Board Members Weisman/Ferris moved to award bid for Eastpointe Force Main Improvements – Lift Stations 41 and 44 to B&B Underground, the lowest responsive bidder whose bid will best serve the public interest, in the amount of \$98,175.00, as recommended by staff.**

**The motion carried unanimously.**

DOCUMENT MANAGEMENT SYSTEM - LASERFICHE

**MOTION**

**Board Members Weisman/Ferris moved to approve proposal for the purchase and implementation of the Document Management System - LaserFiche and document scanning based on City of Miami piggyback contract pricing, with MCCI, Inc., in the amount of \$187,584.78, and a supporting budget transfer of \$12,600.00 from R1806 – Asset Management Software to R1843 – Project Management Software, as recommended by staff**

**The motion carried unanimously.**

HOOD ROAD ADMINISTRATIVE COMPLEX – CONSTRUCTION MANAGER AT RISK COMMITTEE RECOMMENDATION

**MOTION**

**Board Members Weisman/Ferris moved to authorize staff to award contract for Hood Road Administrative Complex – Construction Manager at Risk Preconstruction Services with Hedrick Brothers Construction, in an amount not to exceed \$60,000.00, as recommended by the Selection Committee.**

**The motion carried unanimously.**

SITE ACQUISITION, LIFT STATION NO. 1, PALM BEACH GARDENS

**MOTION**

**Board Members Weisman/Ferris moved to authorize staff to proceed with Site Acquisition, Lift Station No. 1, Palm Beach Gardens of the property located at 4058 Ilex Circle South, Palm Beach Gardens, at a price not to exceed \$329,000.00 and to authorize a supporting \$329,000.00 budget transfer from R1820 – AMR Meter Program, if the purchase of property is successful, as recommended by staff.**

Mr. Ferris stated that he supports this motion, but he would like for there to be an official understanding of what is going to happen to this property. He would like the board to consider the possibility of demolishing the structure and providing landscaping.

Mr. Bishop confirmed that this is Seacoast's intention.

**The motion carried unanimously.**

COMMENTS FROM THE BOARD

There were no comments from the board.

OTHER BUSINESS

STAFF REPORT

Executive Director Rim Bishop stated the engineer's report and the financial report were in the packet. Engineering Consultant David Holtz was present for any engineering questions. Finance Director Daniela' Russell was present for any financial report questions.

ADJOURNMENT

There being no further business to come before the board, Vice-Chair John D'Agostino adjourned the meeting at approximately 3:16 PM.

**APPROVAL:**

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JOHN D'AGOSTINO, VICE CHAIR

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ROBERT WEISMAN, PRESIDENT PRO-TEM

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RON FERRIS, MEMBER

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JOSEPH LO BELLO, MEMBER

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ANDREW LUKASIK, MEMBER

**ATTEST:**

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JESSICA MOORE, AUTHORITY CLERK