

**SEACOAST UTILITY AUTHORITY
REGULAR MEETING**

March 28, 2018
Seacoast Utility Authority Board Room

MINUTES REVISED

CALL TO ORDER: 3:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL:

PRESENT: John D’Agostino, Vice Chair
Robert Weisman, President Pro-Tem
Ron Ferris, Member
Joseph Lo Bello, Member

ALSO PRESENT: Nat Nason, General Counsel
Rim Bishop, Executive Director
Jessica Moore, Authority Clerk

ABSENT: Robert Gebbia, Chair

COMMENTS FROM THE PUBLIC

There were no comments from the public.

*****DETERMINE THE CONSENT AGENDA*****

APPROVAL OF AGENDA

Moved to approve the agenda.

APPROVAL OF MINUTES FOR MEETING OF FEBRUARY 28, 2018

Moved to approve the minutes for meeting of February 28, 2018.

AGREEMENTS

A. DEVELOPER AGREEMENTS

1. Avenir Spine Road Phase 1 and Avenir Mecca Water Main Extension

Moved to approve execution of developer agreement for the project known as Avenir Spine Road Phase 1 and Avenir Mecca Water Main Extension, as recommended by staff.

RESOLUTION NO. 3-2018, AUTHORIZING THE CLOSING OF THE SEACOAST UTILITY AUTHORITY PAYROLL BANK ACCOUNT WITH WELLS FARGO, N.A.

Moved to approve Resolution No. 3-2018, authorizing the Closing of the Seacoast Utility Authority Payroll Bank Account with Wells Fargo, N.A., as recommended by staff.

CONSOLIDATION OF THREE PROJECTS AT THE PGA WWTP

Moved to authorize Consolidation of Three Projects at the PGA WWTP, as recommended by staff.

PROCLAMATION NO. 1-2018, PROCLAIMING THE MONTH OF APRIL WATER CONSERVATION MONTH

Moved to approve Proclamation No. 1-2018, proclaiming the Month of April Water Conservation Month, as recommended by staff.

PROCLAMATION NO. 2-2018, PROCLAIMING THE WEEK OF MAY 6 – 12, 2018 DRINKING WATER WEEK

Moved to approve Proclamation No. 2-2018, Proclaiming the Week of May 6 – 12, 2018 Drinking Water Week, as recommended by staff.

MOTION

Board Members Weisman/Lo Bello moved to approve the consent agenda, as recommended by staff.

The motion carried unanimously.

*****END OF CONSENT AGENDA*****

RESOLUTION NO. 2-2018, AMENDING SEACOAST UTILITY AUTHORITY SERVICE CODE

President Pro-Tem Joe Lo Bello asked why the meter charge increased so significantly. Executive Director Rim Bishop stated that it is corrective after failing to increase the meter fee past years.

Board Member Bob Weisman stated that he understands the principle of providing maintenance to master meter accounts, but it is unfortunate that this is something we have to offer.

MOTION

Board Members Ferris/Lo Bello moved to approve Resolution No. 2-2018, Amending Seacoast Utility Authority Service Code, as recommended by staff.

The motion carried unanimously.

DESIGN BUILD AUTHORIZATION – HOOD ROAD WATER TREATMENT PLANT FUEL TANK IMPROVEMENTS

MOTION

Board Members Weisman/Lo Bello moved to approve Globaltech, Inc., Design Build Authorization – Hood Road Water Treatment Plant Fuel Tank Improvements, in the amount of \$88,762.86, as recommended by staff.

The motion carried unanimously.

CITY OF PALM BEACH GARDENS PRESENTATION – PROPOSED VOLUNTARY ANNEXATION OF RICHARD ROAD WATER PLANT PROPERTY

Stephen Stepp, Deputy City Manager of the City Palm Beach Gardens, presented a proposal for annexation of the Authority's Richard Road Property.

Mr. Stepp reminded the board that a portion of the property is presently leased to the City for police and fire training. Mr. Stepp summarized the benefits of annexation, including increased police presence.

Mr. Stepp indicated that the City has encountered difficulty obtaining permits from Palm Beach County for Richard Road leased property improvements. County staff has presented unanticipated requests for unplanned site improvements.

Mr. Stepp presented annexation criteria, noting that the Richard Road property meets all established voluntary annexation criteria.

Board Member Bob Weisman asked if Palm Beach County is simply enforcing code requirements. Mr. Stepp responded that Palm Beach County's permitting process includes certain steps not required by the City of Palm Beach Gardens. The County is asking the City to secure building permits for temporary structures. The County is also requiring landscaping and parking improvements that are not necessary for the training facility.

Andrew Lukasik, Village Manager with the Village of North Palm Beach, asked if the City of Palm Beach Gardens would meet with Village representatives to discuss annexations generally. Board Member Ron Ferris stated he would be pleased to do so.

Mr. Weisman asked if staff had any issues it wished to discuss. Attorney Nat Nason said there were no legal problems.

Mr. Ferris asked Mr. Bishop for his position on the annexation. Mr. Bishop stated greater police presence would be most helpful. He also noted that the City's lease requires Seacoast to reimburse the City, on a declining scale, for permanent capital improvements made at City expense on the site if the lease is terminated. For these reasons, Mr. Bishop supports annexation.

Board Chair John D'Agostino asked if the City plans to annex the entire property or just the portion which the training will take place. It was confirmed that the plan is to annex the entire property.

Mr. Nason stated Seacoast will still own the property and the lease agreement would remain in effect.

Mr. Lo Bello stated that with the additional information provided by Mr. Bishop, he thinks that annexation will benefit the Authority.

MOTION

Board Members Weisman/Lo Bello moved to approve City of Palm Beach Gardens Annexation of Richard Road Water Plant Property.

The motion carried unanimously.

COMMENTS FROM THE BOARD

Mr. D'Agostino and Mr. Ferris congratulated staff on winning the AWWA Florida Drinking Water Taste Contest.

OTHER BUSINESS

STAFF REPORT

Executive Director Rim Bishop stated the engineer's report and the financial report were in the packet. Engineering Consultant David Holtz was present for any engineering questions. Finance Director Daniela' Russell was present for any financial report questions.

ADJOURNMENT

There being no further business to come before the board, Vice-Chair John D'Agostino adjourned the meeting at approximately 3:27PM.

APPROVAL:

JOHN D'AGOSTINO, VICE CHAIR

ROBERT WEISMAN, PRESIDENT PRO-TEM

RON FERRIS, MEMBER

ANDREW LUKASIK, MEMBER

JOSEPH LO BELLO, MEMBER

ATTEST:

JESSICA MOORE, AUTHORITY CLERK