

**SEACOAST UTILITY AUTHORITY
REGULAR MEETING**

February 27, 2019
Seacoast Utility Authority Board Room

MINUTES

CALL TO ORDER: 3:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL:

PRESENT: John D’Agostino, Chair
Ron Ferris, Member
Joseph Lo Bello, Member

ALSO PRESENT: Nat Nason, General Counsel
Rim Bishop, Executive Director
Jessica Moore, Authority Clerk

NOT PRESENT: Robert Weisman, President Pro-Tem
Andrew Lukasik, Member

COMMENTS FROM THE PUBLIC

There were no comments from the public.

*****DETERMINED THE CONSENT AGENDA*****

APPROVAL OF AGENDA

Considered a motion to approve the agenda.

APPROVAL OF MINUTES FOR MEETING OF JANUARY 23, 2019

Considered a motion to approve the minutes for meeting of January 23, 2019.

PARTIAL RELEASE OF UTILITY EASEMENT – OLD PALM GOLF CLUB

Considered a motion to approve Partial Release of Utility Easement – Old Palm Golf Club.

ANNUAL REPORTS

Considered a motion to receive and file the Executive Director’s Annual Report and the Engineer’s Report on the Condition of the System, as recommended by staff.

ANNUAL WATER AND SEWER FACILITIES MAINTENANCE CONTRACT RENEWAL

Considered a motion to approve Annual Water and Sewer Facilities Maintenance Contract Renewal with Deevan Incorporated for an additional two-year period, as recommended by staff.

MOTION

Board Members Lo Bello/Ferris moved to approve the consent agenda, as recommended by staff.

The motion carried unanimously.

*****END OF CONSENT AGENDA*****

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) – FY 2017/2018

Terry Morton with Nowlen, Holt & Miner, P.A. summarized Exhibit “A” to the board.

MOTION

Board Members Lo Bello/Ferris moved to receive and file the FY 2017/2018 Comprehensive Annual Financial Report and Audit, as recommended by staff.

The motion carried unanimously.

CLEANING OF RAW WATER PIPELINES

MOTION

Board Members Lo Bello/Ferris moved to approve proposal of Cleaning of Raw Water Pipelines with Professional Piping Services, Inc., pursuant to the terms of the competitively bid Pinellas County Contract, in the amount of \$234,330.00, as recommended by staff.

The motion carried unanimously.

PGA WASTEWATER TREATMENT PLANT BLOWER BUILDING, NITRIFIED RECYCLE (NRCY) PUMP STATION AND MISCELLANEOUS ELECTRICAL IMPROVEMENTS – CHANGE ORDER NO. 1

MOTION

Board Members Lo Bello/Ferris moved to approve PGA Wastewater Treatment Plant Blower Building, Nitrified Recycle (NRCY) Pump Station and Miscellaneous Electrical Improvements Change Order no. 1, with R2T, Inc., increasing the contract amount by \$231,874.21, as recommended by staff.

The motion carried unanimously.

NORTHLAKE BOULEVARD AND US 1 PIPELINE REPLACEMENT PROJECT –
CONTRACTOR PREQUALIFICATION COMMITTEE RECOMMENDATION

MOTION

Board Members Lo Bello/Ferris moved to approve Northlake Boulevard and US 1 Pipeline Replacement Project Contractor Prequalification Committee Recommendation to limit bidding to six Committee-approved qualified firms, as recommended by staff.

The motions carried unanimously.

ANNUAL PERFORMANCE EVALUATION EXECUTIVE DIRECTOR

The board discussed postponing the evaluation until all members were present but decided to proceed.

Board Member Ron Ferris stated that Seacoast's performance under Mr. Bishop's leadership speaks for itself. Mr. Ferris stated he could not think of a better utility organization than Seacoast and that he is honored to be part of it.

Continuing, Mr. Ferris stated that traditionally, the board has awarded Mr. Bishop the same increase as the rest of the employees, which would be 4% this year. Mr. Ferris indicated that he would be comfortable with this increase.

Board Member Joe Lo Bello agreed with Mr. Ferris and stated that he appreciates Mr. Bishop for helping to make the board's job as effortless as possible.

Chair John D'Agostino agreed that the 4% increase is appropriate and consistent with increases approved the past couple of years.

MOTION

Board Members Ferris/Lo Bello moved to authorize a 4% base salary increase for Executive Director Rim Bishop.

The motion carried unanimously.

Mr. Bishop thanked the board for its generosity and kind words.

Mr. Ferris repeated his thanks to Mr. Bishop for the quality work performed by him and the entire Seacoast staff.

COMMENTS FROM THE BOARD

Mr. Lo Bello thanked the finance staff for an excellent job on the CAFR.

OTHER BUSINESS
STAFF REPORT

Executive Director Rim Bishop stated the engineer's report and the financial report were in the packet. Engineering Consultant David Holtz was present for any engineering questions. Chief Financial Officer Daniela Russell was present for any financial report questions.

ADJOURNMENT

There being no further business to come before the board, President Pro-Tem Robert Weisman adjourned the meeting at approximately 3:15 PM.

APPROVAL:

JOHN D'AGOSTINO, CHAIR

ROBERT WEISMAN, VICE CHAIR

ANDREW LUKASIK, PRESIDENT PRO-TEM

RON FERRIS, MEMBER

JOSEPH LO BELLO, MEMBER

ATTEST:

JESSICA MOORE, AUTHORITY CLERK