



APPLICATION FOR EMPLOYMENT

**Seacoast Utility Authority is a
Drug Free and Equal Opportunity Employer**

Return to:
HUMAN RESOURCES
 4200 Hood Road
 Palm Beach Gardens, FL 33410
 561-627-2900 ext 1358
dsanchez@sua.com

All qualified applications will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veterans status or any other category protected by law.

www.sua.com www.suaemployee.com

Position Desired: _____

Referral Source: Newspaper Ad/
Journal Employee
Referral Internal Job
Announcement Walk-In Seacoast Website/
Facebook Page

P E R S O N A L	Last Name			First	Middle	Date
	Street Address					Home Telephone
	City / State / Zip					Cellular Telephone
	Email					
	How long have you lived at the address listed above? _____ Years _____ Months					Would you work overtime if asked?
	If less than 3 years please list previous address:					_____ YES _____ NO
						When will you be available to begin work?
						_____ / _____ / _____
	Were you previously employed by us? _____ YES _____ NO			If "YES", month and year: _____ / _____		
	Job Title: _____					
Are you a U.S. Citizen? _____ YES _____ NO						
If "NO", provide Green Card/Work Authorization Card Number _____ Expiration: _____ / _____ / _____						
Do you have a valid drivers license? _____ YES _____ NO CDL? _____ YES _____ NO						
Have you been terminated from employment or asked to resign by an employer? _____ YES _____ NO						
If "YES", please provide company name(s) and details:						
Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accomodation?						
_____ YES _____ NO If accomodation is needed, please explain:						

NAME AND LOCATION OF SCHOOL	COURSE OF STUDY	No. of Years Completed	Did you Graduate?	Degree or Diploma
-----------------------------	-----------------	------------------------	-------------------	-------------------

E D U C A T I O N	High School				
	College				
	Vocational or Trade School				
	Graduate				
	Have you completed any special disignations, courses, seminars and/or training directly related to the position for which you are applying? _____ YES _____ NO If "YES", please list:				
Do you belong to any professional, trade, business or civic organizations that deal with the position for which you are applying? _____ YES _____ NO If "YES", please explain:					

EMPLOYMENT

Include your last seven (7) years of employment history, including periods of unemployment, starting with the most recent and working backwards in time. Incomplete information could disqualify you from further consideration.

#1	Company Name	Telephone (AREA CODE + PHONE)
	Address	Employed (Month and Year) From _____ To _____
	Immediate Supervisor and Title of Supervisor	Weekly Pay Start _____ Last _____
	State job title and summarize the nature of work performed and job responsibilities	Reason for Leaving

#2	Company Name	Telephone (AREA CODE + PHONE)
	Address	Employed (Month and Year) From _____ To _____
	Immediate Supervisor and Title of Supervisor	Weekly Pay Start _____ Last _____
	State job title and summarize the nature of work performed and job responsibilities	Reason for Leaving

#3	Company Name	Telephone (AREA CODE + PHONE)
	Address	Employed (Month and Year) From _____ To _____
	Immediate Supervisor and Title of Supervisor	Weekly Pay Start _____ Last _____
	State job title and summarize the nature of work performed and job responsibilities	Reason for Leaving

<p>We may contact any or all of the employers listed above unless you indicate those you do not want us to contact.</p>	DO NOT CONTACT
	<p>REASON:</p> <p>EMPLOYER NUMBER(S): _____</p> <p>_____</p> <p>_____</p>

PERSONAL & PROFESSIONAL REFERENCES (Not former employers or relatives)		
Name	Address	Telephone (AREA CODE + PHONE)
Name	Address	Telephone (AREA CODE + PHONE)

MILITARY

Did you serve in the U.S. Armed Forces? YES NO If "YES", in what Branch and attach a copy of DD214: _____

Describe any training received relevant to the position in which you are applying:

Present Membership in National Guard or Reserves? YES NO

Are you claiming Veterans' Preference? YES NO

Applicants wishing to claim Veterans' Preference in employment must complete the "Application for Veterans' Preference" and submit it as an attachment to your employment application, along with the "Documentation Requested to be Awarded Veterans' Preference".

OTHER

Are you over 18 years of age? YES NO

State names of relatives and friends presently employed with us, if any:

Did you receive disciplinary action within the last 12 months of active employment? YES NO If "YES", please explain:

I understand that failure to reveal any prior employer or giving false or misleading information by me or any part of the Application for Employment can result in disqualification for employment consideration or if hired, may be grounds for termination from the Authority.

SIGNATURE X

DATE: